

# SUTTON PARISH COUNCIL

## MINUTES OF THE PARISH COUNCIL MEETING

HELD ON THURSDAY 14<sup>TH</sup> SEPTEMBER 2023 COMMENCING at 7.30 P.M.

IN ST. JAMES CHURCH HALL, CHURCH LANE, SUTTON, SK11 0DS

### PRESENT

**Councillors:** G Barber (Chairman), D Fosbrook, B Griffiths, M Horrox, T Priestman, K Stepien-Bialy and T Whiskard.

**Also present:** The Parish Clerk and PSCO J Newns. There were two member of the public (MOP) present.

**205/23 THE COUNCIL RESOLVED to receive and accept** apologies for absence from Councillors M Bhatia, R Chamberlain, E Hall, J Sinclair Smith (Vice Chairman), A Waller and Ward Councillor Chris O’Leary.

**206/23 THE COUNCIL RESOLVED to receive** Dispensations and Declarations of Interest: Cllr Stepien-Bialy declared an interest in Item 221/23 (as Editor of the Grapevine).

**207/23 THE COUNCIL RESOLVED to agree** and sign the Minutes as a true record of the meeting dated 13<sup>th</sup> July 2023.

**208/23 Public Participation – THE COUNCIL RESOLVED to receive** information/queries/questions from members of the public (MOPs):

- MOP spoke regarding 1. Funds collected in respect of new defibrillator and requesting that once funds received an order should be submitted. 2. Land set aside for community hall on the Gaw End Lane development and suggested that a group be put together to look into its viability, sustainability, funding etc.
- MOP – spoke regarding taking part in discussions regarding a possible orchard in Langley. Noted this is ongoing.

### MEMBERS REPORTS

**209/23 THE COUNCIL RESOLVED to receive** report from the Cheshire East Ward Member. **See Appendix 1.**

**210/23 THE COUNCIL RESOLVED to receive** report from Macclesfield Neighbourhood Policing Team. **See Appendix 2.**

**211/23 THE COUNCIL RESOLVED to receive** report of the Climate Emergency Working Group and discussed celebration of Earth Day on Harvest Day 8<sup>th</sup> October tied in with the brownies. It was agreed that details of the event should be sent to Hollinhey School to send out to parents either by email or in their monthly newsletter.

### HIGHWAYS MATTERS

**212/23 THE COUNCIL RESOLVED to receive** reports on highways issues and **agree** the following actions:

- Report drain by Church House still flooding badly – nearly flooding house residents’ bungalow. Cllr reported they could not walk along path.
- Grids up Ridge Hill to Meg Lane all need emptying as contributing to the flooding along road.
- Ridge Hill road sign covered by bushes.
- Chevron sign still needs putting up Ridge Hill.
- Leek Old Road, just past reservoir road going downhill sunk and uneven and then on bend near Bells Transport road surface disintegrating.

### ALLOTMENTS

**213/23 THE COUNCIL RESOLVED to receive** report on allotments and **agreed** with the decision to terminate the tenancy of Plot 13 due to breaches in their agreement.

### MATTERS FOR CONSIDERATION BY THE COUNCIL

**214/23 THE COUNCIL RESOLVED to agree** adoption of Cheshire East Councillor Code of Conduct.

**215/23 THE COUNCIL RESOLVED to receive** report on next stage of Sunflower Competition and **agree** to measure the qualifying entries on 17th September.

**216/23 THE COUNCIL RESOLVED** to **consider** quotes and report regarding the installation of three new notice boards (Ridge Hill, Lyme Green playground and Lyme Green Allotments) and **agreed** to action the following:

1. To **agree/clarify** the purchase of 3 x aluminium notice boards (4 x 4 poster board, pin board with wavy header) at the next meeting.
2. Get permission from Cheshire East Council for the installation of said notice boards and locations.
3. To agree to install noticeboards ourselves.
4. To investigate whether a noticeboard could be installed in the telephone kiosk on Ridge Hill.
5. To talk to resident on Ridge Hill regarding the desired location.

**217/23 THE COUNCIL RESOLVED** to **consider** decision for Puffin Crossing on the A523 London Road, Sutton and **agreed** to raise the following:

- The council strongly object to the crossing being installed after residents have moved in. As a matter of safety, the crossing should be installed before occupation.
- A yellow box should be installed at the end of Lindrum Avenue, on the main road, to keep traffic moving.

**218/23 THE COUNCIL RESOLVED** to **note** that the application for grant funding of an additional defibrillator (Sutton Reservoir) has not been successful and that residents are now crowd funding an additional £1251. **THE COUNCIL RESOLVED** to **note** that donation monies will be received into the Councils accounts for the purpose of funding this (with exception of £21) and **agreed** to submit the application to CHT.

**219/23 THE COUNCIL RESOLVED** to **note** that the Clerks appraisal has taken place for the year 2022/23 and that appraisals would take place in August from now on.

**220/23 THE COUNCIL RESOLVED** to **discuss** the Gaw End Lane Development Section 106 agreement and **agree** to make enquiries regarding the allocation of Primary Education funds (e.g. 50% of £672,470 allocated prior to occupation) and enquire what “the provision of commuted sum means.”

#### THE GRAPEVINE

**221/23 THE COUNCIL RESOLVED** to **agree** the following items for inclusion in The Grapevine : (deadline 1<sup>st</sup> October)

- Sunflower competition
- Remembrance Day
- Write up about previous councillor who has passed away.
- Christmas Tree lighting times,– Sutton, Lyme Green and Langley
- Mention free trees from United Utilities.

#### FINANCE

**222/23 THE COUNCIL RESOLVED** to **approve** schedule of receipts and payments for September 2023.

##### Receipts From:

BACS	Mr Martin Williams	Donation towards defibrillator at reservoir.	£400.00
BACS	Mr Martin Williams	Donation towards defibrillator at reservoir.	£626.00
BACS	Cheshire East Council	2023/24 Parish precept (2 <sup>nd</sup> Instalment)	£13612.50

##### Payments To:

BACS	Sarah Giller	Clerks’ net salary £617.50 and expenses £56.95 <b>JULY</b> <b>LESS</b> employee pension contribution (see below)	£674.45
<b>Spending power: GPOC</b>			
BACS	Sarah Giller	Clerks’ net salary £665 and expenses £27.35 <b>AUGUST</b> <b>LESS</b> employee pension contribution (see below)	£692.35
<b>Spending power: GPOC</b>			
BACS	F Davies & Son Ltd	Replacing lantern on gable end of house, removing old wiring and old corner lantern. <b>Res 123/23</b>	£417.48
<b>Spending power: GPOC</b>			
BACS	F Davies & Son Ltd	Order 281 – Columns 59 and 64 replacing photocells.	£118.13
<b>Spending power: GPOC</b>			
BACS	F Davies & Son Ltd	Order 282 – Columns 45 converting fitting to LED	£184.80
<b>Spending power: GPOC</b>			
BACS	Arrow Business Machines Ltd	Copier paper and display book for minutes Ref: 365529718	£25.04
<b>Spending power: GPOC</b>			

BACS	Cheshire Association of Local Councils	Introduction to Planning – attended by Cllr Sinclair Smith. Ref: 424053076	£30.00
<b>Spending power: GPOC</b>			
BACS	PKF Littlejohn LLP	Fees related to Annual Governance & Accountability Return for year ended 31 March 2023. Ref: 109662977	£252.00
<b>Spending power: GPOC</b>			
DD	It'seeze website	Months subscription JUNE 2023	£54.00
<b>Spending power: GPOC</b>			
DD	It'seeze website	Months subscription JULY 2023	£54.00
<b>Spending power: GPOC</b>			
DD	It'seeze website	Months subscription AUGUST 2023	£54.00
<b>Spending power: GPOC</b>			
DD	SSE	Account for June 2023	£96.98
<b>Spending power: GPOC</b>			
DD	SSE	Account for July 2023	£88.25
<b>Spending power: GPOC</b>			
<b>Pension Contributions</b>			
DD	NEST (National Employment Savings Trust)	<b>JULY contribution</b> Employee pension contribution - 5% - £32.50 Employer pension contribution - 3% - £3.90	£36.40
DD	NEST (National Employment Savings Trust)	<b>AUGUST contribution</b> Employee pension contribution - 5% - £35 Employer pension contribution - 3% - £5.40	£40.40
<b>Spending power: GPOC</b>			

- 223/23 **THE COUNCIL RESOLVED** to **approve** 1<sup>st</sup> quarter finance report April to June 2023, bank reconciliations for 31<sup>st</sup> July and 31<sup>st</sup> August verifying figures against bank statements.
- 224/23 **THE COUNCIL RESOLVED** to **note** the completion of External Audit with no issues raised.
- 225/23 **THE COUNCIL RESOLVED** to **note** that a “Notice of Conclusion of Audit” has been published along with the certified AGAR (Sections 1, 2 & 3) on the website and to **agree** to publish said notice for one month from the date of the meeting.
- 226/23 **THE COUNCIL RESOLVED** to **note** that for the 2023/24 audit Members will have to state that all members have an email account related to the council and **agree** that councillors without council accounts would arrange this.
- 227/23 **THE COUNCIL RESOLVED** to **agree** signing of instruction to pay NEST pension contributions by direct debit.

#### PLANNING

- 228/23 **THE COUNCIL RESOLVED** to **agree** comments for return to the relevant authority for these new applications:

<b>Application No:</b>	23/3059M
<b>Proposal:</b>	single storey rear extension
<b>Location:</b>	26, CRICKETERS WAY, LANGLEY, SK11 0AX
<b>Deadline</b>	6 <sup>th</sup> September 2023 ( <i>extended to 15<sup>th</sup> September</i> )

**THE COUNCIL RESOLVED** to **agree** the following comments to send to Cheshire East Council: **“Sutton Parish Council feel they cannot comment on this application as most of these properties are unoccupied and we would request that the purchasers of these vacant neighbouring properties are made aware of this application.”**

<b>Application No:</b>	23/2897M
<b>Proposal:</b>	Variation of condition 5 on Outline planning approval 18/3245M.
<b>Location:</b>	Land At, GAW END LANE, LYME GREEN
<b>Deadline</b>	27 <sup>th</sup> September 2023

**THE COUNCIL RESOLVED** to **agree** the following comments to send to Cheshire East Council: **“Sutton Parish Council strongly object to this application and request that the crossing must be installed before any of the new properties are occupied. This is a dangerous major road where the access to amenities are on the other side of the road and therefore as a matter of safety the crossing should be installed before occupation.”**

<b>Application No:</b>	23/3116M - CERTIFICATE OF LAWFUL EXISTING USE/ DEV
<b>Proposal:</b>	The lawful use of residential amenity land. The land, as specified in this application, has been in use as residential amenity land in association with Rock Cottage, for a period in excess of 10 years. Consequently the use is lawful and immune from enforcement action.
<b>Location:</b>	Rock Cottage, HOLEHOUSE LANE, LANGLEY, SK11 0NB
<b>Deadline</b>	15-Sep-2023

**THE COUNCIL RESOLVED to agree** the following comments to send to Cheshire East Council: **“Sutton Parish Council have no comments to make.”**

**229/23 Noted; Decisions, appeals and withdrawals this month:**

<b>Application No:</b>	23/0680M
<b>Proposal:</b>	Part demolition of an existing single-storey side extension and the erection of a two-storey side and rear extension, with a loft conversion
<b>Location:</b>	5, HOLLIN LANE, SUTTON, SK11 0HL
<b>Decision</b>	Approved with conditions / 15-Aug-2023

<b>Application No:</b>	23/2529M
<b>Proposal:</b>	single storey front bay window extension
<b>Location:</b>	19, FITZWILLIAM AVENUE, SUTTON, SK11 0EJ
<b>Decision</b>	Approved with conditions / 11-Aug-2023

<b>Application No:</b>	22/4245M
<b>Proposal:</b>	Proposed single and two storey extensions with increase of hardstanding area.
<b>Location:</b>	Ridgehill, RIDGE HILL, SUTTON, CHESHIRE, SK11 0LU
<b>Decision</b>	Approved with conditions / 08-Aug-2023

<b>Application No:</b>	23/2289M
<b>Proposal:</b>	Replacement of timber horticultural building with new structure.
<b>Location:</b>	ROSSENDALE HALL, HOLLIN LANE, SUTTON, CHESHIRE, SK11 0HR
<b>Decision</b>	Approved with conditions / 19-Jul-2023

**CORRESPONDENCE**

**230/23** Cheshire East Council - to note correspondence regarding Land set aside for community building, Gaw End Lane development ref: 18/3245M. **THE COUNCIL RESOLVED to agree** to set up a working group with terms of reference to consider at the next meeting.

**231/23** ChALC - Annual Meeting and AGM on Thursday 12th October 2023 held at Helsby Community Sports Club, Callendar Way, Helsby, WA6 0FX.

**HOUSING**

**232/23 THE COUNCIL RESOLVED to consider** applicants for 22 Cock Hall Lane and **agree** on applicate residing in Langley.

**233/23 MATTERS FOR INCLUSION ON NEXT AND FUTURE MEETING AGENDA**

- Maintenance of Meg Lane phone kiosk.
- Budget and precept for 2024/25.
- 80<sup>th</sup> D-DAY Anniversary – 6<sup>th</sup> June 2024
- MFWG Meeting 20<sup>th</sup> September 2023.
- Benches Policy.

**234/23 DATE OF NEXT MEETING - THE COUNCIL RESOLVED to agree** the date for next meeting **as 12th October 2023 commencing at 7.30 p.m.**

**There being no other business the Chairman declared the meeting closed at 21.54 p.m.**

**Minutes agreed by Sutton Parish Council as a true record**

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☞Chairman

## Appendices

### Appendix 1 – Ward Councillors report

Apologies for not being able to attend this month's parish meeting.

#### Land at London Road for community facilities

I received a response about this – the land is basically set aside pending a decision/funding to do something with it. The land itself will not transfer to the parish council.

#### Gaw End Lane development

I have been taking up with the Council a number of issues with the development, including the piling works, the proposed closure of Gaw End Lane, and the proposal to allow houses to be occupied before the pedestrian crossing is completed.

#### Community orchard

Having received several, generally unhelpful, responses to my enquiries, I have emailed the Executive Director for Place to try and get a clear answer.

#### Speeding on Hall Lane

I have asked the Police and Crime Commissioner if TruCam can be used in the evenings to check speeding along Hall Lane. He has asked the neighbourhood team to look into this – I will follow up with Jim Newns.

#### Car parking charges

A statutory consultation will begin on 20<sup>th</sup> September. As of yet, I and other councillors have not been advised exactly what is being consulted on.

#### Green Bin Tax

This is being introduced without consultation (or rather, the Council claims that it consulted on the tax as part of its overall budget proposals). Residents will be able to pay the charge from October, and it will take full effect in January.

#### Danes Moss

My call for a hydrogeology report is being considered by the relevant committee on 2<sup>nd</sup> November. In the meantime, a petition organised by the Cheshire Wildlife Trust and Save Danes Moss and signed by over 7000 residents has been submitted to the Council, and largely ignored.

### Appendix 2 – Macclesfield Neighbourhood Policing Team

- Continues working with Hollinhey School mainly with parking and linking with them over issues of concern. Will be attending an assembly in October on road safety.
- TRUCAM ongoing. Will chase up request for TRUCAM sites asked for.
- PC Shaun Jackson is now acting sergeant and they have recruited PC Barlow.

17/8 - stop and search for drugs Robin Lane – no drugs found on person.

2/9 - poor parking Walker Lane – to do with school.

6/9 - Lyme Green alcohol taken from food warehouse.

9/9 - wallet dropped and picked up and stolen.

9/9 - attempted burglary Wayside, Langley. Did not get in but crack found on window.

Attending Forest Working Group meeting 20/9 10 a.m.

Surgeries – Sutton surgeries are going well. Encouraging people to fill in resident voice survey.

Mon 25<sup>th</sup> September – Langley Village Hall - 8-9 pm

Sat 30<sup>th</sup> September - Sutton – 10-11 am

Sun 1<sup>st</sup> October - Lyme Green - 2-3 pm

Frid 6<sup>th</sup> October - Langley Village Hall - 8-9 pm