

# SUTTON PARISH COUNCIL

## MINUTES OF THE PARISH COUNCIL MEETING

HELD ON THURSDAY 13<sup>TH</sup> APRIL 2023 COMMENCING at 7.45 P.M.

IN ST. JAMES CHURCH HALL, CHURCH LANE, SUTTON, SK11 0DS

### PRESENT

**Councillors:** G Barber (Chairman), J Sinclair Smith (Vice Chairman), D Fosbrook, B Griffiths, E Hall, M Horrox and A Waller.

**Also present:** The Parish Clerk and Cheshire East Ward Councillor Andrew Gregory.

One Member of the public

- 77/23 **THE COUNCIL RESOLVED** to **receive** and **accept** apologies for absence from Cllr R Chamberlain, J Fliteroft, T Whiskard, M Walker and PCSO Jim Newns. Cllr M Bhatia was not present.
- 78/23 **THE COUNCIL RESOLVED** to **receive** Dispensations and Declarations of Interest: **None received.**
- 79/23 **THE COUNCIL RESOLVED** to **agree** and sign the Minutes as a true record of the meeting dated 9<sup>th</sup> March 2023.
- 80/23 **Public Participation – THE COUNCIL RESOLVED** to **receive** information/queries/questions from MOPs regarding: **None received.**

### MEMBERS REPORTS

- 81/23 **THE COUNCIL RESOLVED** to **receive** report from the Cheshire East Ward Member. **See Appendix 1**
- 82/23 **THE COUNCIL RESOLVED** to **receive** report from Macclesfield Neighbourhood Policing Team. **See Appendix 2**
- 83/23 **THE COUNCIL RESOLVED** to **receive** report of the Climate Emergency Working Group. **See Appendix 3.**
- 84/23 **THE COUNCIL RESOLVED** to **receive** report from graveyard working group: Nothing reported however, the Ward Councillor had mentioned that the planning application it is looking favourable.

### HIGHWAYS MATTERS

- 85/23 **THE COUNCIL RESOLVED** to **receive** reports on highways issues and **agree** the following action:
- Tunncliffe Road - two massive potholes just beyond shop (dinner plate size) by 2<sup>nd</sup> or 3<sup>rd</sup> bungalow.
  - Bollinhead Lane in poor condition where it joins Whetton Way.
  - Main Road - pot holes just outside the old school.

### MATTERS FOR CONSIDERATION BY THE COUNCIL

- 86/23 **THE COUNCIL RESOLVED** to **agree** in principle, subject to cost, to investigate to costs for a new community notice board in Lyme Green.
- 87/23 Kings Coronation – **THE COUNCIL RESOLVED** to **agree** donation of £150 to Sutton Ex Servicemen's Club towards event.
- 88/23 Kings Coronation – **THE COUNCIL RESOLVED** to **agree** not to increase donation towards other planned events.
- 89/23 **THE COUNCIL RESOLVED** to **agree** that no action is necessary regarding the door on Sutton Lane Ends Defib Phone kiosk.
- 90/23 **THE COUNCIL RESOLVED** to **agree** to provide tea, coffee and biscuits for the defibrillator seminar 17<sup>th</sup> April at 7.30 p.m.

### ALLOTMENTS

- 91/23 **THE COUNCIL RESOLVED** to **receive** report and **note** that an allotment inspection had been arranged for 18<sup>th</sup> April at 2 pm.

Contractor has been contacted regarding an additional tap and boxing. *(Total £345.50) No reply at this time.*

It was reported that one allotment holder has been lighting a fire. And noted that setting fires is not allowed in the tenancy agreement. Following inspection and feedback report is updated Clerk to send reminder that tenants that they are not allowed fires. To check whether tenants have water butts.

#### THE GRAPEVINE

92/23 **THE COUNCIL RESOLVED** to agree the following items for inclusion in The Grapevine under “What’s New” deadline 1<sup>st</sup> May:

- Article on allotments.
- Policing - report all suspicious incidents to the police.
- Earth day.
- Summer article (1<sup>st</sup> July) - assets hunt for historical artifacts e.g. pinfold, plague stone.

#### PLAYGROUNDS

93/23 **Robin Lane - THE COUNCIL RESOLVED** to receive report from Park 4all @Lyme Green. See Appendix 4.

#### FINANCE

94/23 **THE COUNCIL RESOLVED** to approve schedule of receipts and payments for April 2023.

##### Receipts From:

BACS	Cheshire East Council	2023/24 precept – First instalment.	£13612.50
CHQ	Plot 10 and 11A	Allotment rents	£78.00
BACS	Plot 3	Allotment rents	£57.00
BACS	Plots 5A and 6A	Allotment rents	£42.57
BACS	Plot 8B	Allotment rents	£29.10
BACS	Plots 14A and 14B	Allotment rents	£64.50
BACS	Plot 8A	Allotment rents	£29.10
BACS	Plot 7B	Allotment rents	£28.65
BACS	Plot 9	Allotment rents	£57.00

##### Additional Receipts:

BACS	SSE	Electricity - Credit from previous bills	£229.58
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##### Payments To:

Chq 831	Sarah Giller	Clerks Salary made up of Salary £900 and expenses £47.90 <b>MARCH</b>	£947.90
<b>Spending power: GPOC</b>			
Chq 832	Arrow Business Machines Ltd	Laminating pouches and envelopes	£22.51
<b>Spending power: GPOC</b>			
Chq 833	The Community Heartbeat Trust (Solutions) Ltd	Annual Support Cost Year 7 (for four defibrillators)	£604.80
<b>Spending power: GPOC</b>			
Chq 834	Npower Commercial Gas Limited	1 <sup>st</sup> Dec 2021 to 28th Feb 2022 (invoice date 2/3/23) Christmas Lighting	£230.18
<b>Spending power: GPOC</b>			
Chq 835	Npower Commercial Gas Limited	1 <sup>st</sup> Mar 2022 to 28th Feb 2023 (invoice date 3/3/23) Christmas Lighting	£171.40
<b>Spending power: GPOC</b>			
Chq 836	Cheshire Association of Local Councils	Introduction to becoming a councillor (Cllr Hall)	£5.00
<b>Spending power: GPOC</b>			
Chq 837	Park 4all Lyme Green	Donation for Kings Coronation.	£150.00
<b>Spending power: GPOC</b>			
Chq 838	A Waller	Christmas storage of fencing and lights.	£120.00
<b>Spending power: GPOC</b>			
Chq 839	Cheshire Association of Local Councils	Subscriptions 2023/24	£812.89
<b>Spending power: GPOC</b>			



DD	Spoton.Net Ltd (It'seeze)	Website management/domain subscription <b>MARCH</b>	£54.00
<b>Spending power: GPOC</b>			
Chq 840	F Davies & Son Ltd	Order 277 – Cop Meadow £127.80 Order 278 – Langley Road (reported to ENWL due to supply fault) £184.80 Order 278 – Column 67 Outside 65/67 Robin Lane £216.86	£529.46
<b>Spending power: GPOC</b>			
<b>Additional Payments:</b>			
DD	Spoton.Net Ltd (It'seeze)	Website management/domain subscription <b>APRIL</b>	£54.00
<b>Spending power: GPOC</b>			

95/23 **THE COUNCIL RESOLVED** to approve 4<sup>th</sup> Quarter finance report and verify figures against yearend bank reconciliation up to 31<sup>st</sup> March 2023.

96/23 **THE COUNCIL RESOLVED** to note Audit 2022/23 notifications received from:

- JDH Business Service Ltd – Notification of Internal Audit and
- PKF Littlejohn – Notification of External Audit.

#### PLANNING

97/23 **THE COUNCIL RESOLVED** to agree comments for return to the relevant authority for these new applications:

<b>Application No:</b>	23/0856M
<b>Proposal:</b>	Detached Ancillary Accommodation
<b>Location:</b>	23, MINOR AVENUE, LYME GREEN, SK11 0LQ
<b>Deadline</b>	05-Apr-2023 (Extended to 14th April)

**THE COUNCIL RESOLVED** to agree the following comments to send to Cheshire East Council: *“Sutton Parish Council object to this application for the following reasons: There are concerns regarding the lack of information provided, e.g. there is no sizing, no letter of support etc. Also, the proposal is in very close proximity to the boundary, and we are aware that as such it should have a flat roof.”*

<b>Application No:</b>	23/0760M
<b>Proposal:</b>	Variation of Condition
<b>Location:</b>	Knowles House Farm, HOLLIN LANE, SUTTON, SK11 0HR
<b>Deadline</b>	28-Mar-2023 (Extended to 14th April)

**THE COUNCIL RESOLVED** to agree the following comments to send to Cheshire East Council: *“Sutton Parish Council have no objection to this application.”*

<b>Application No:</b>	23/1269M
<b>Proposal:</b>	Extension and alteration to existing domestic store and garage block.
<b>Location:</b>	Bollinhead Farm, BOLLINHEAD LANE, SUTTON, CHESHIRE, SK11 0NA
<b>Deadline</b>	10 <sup>th</sup> May 2023

**THE COUNCIL RESOLVED** to agree the following comments to send to Cheshire East Council: *“Sutton Parish Council object to this application and would comment as follows:*

- *“We would ask that an occupancy condition be imposed, if planning is approved, to ensure that the building remains ancillary to the main dwelling which is Bollinhead Farm.*
- *We support the comments made by the Flood Risk Officer.*
- *We would ask that access to the footpath is maintained.”*

*Members asked that this application is called in by the Ward Councillor.*

98/23 **Noted; Decisions, appeals and withdrawals this month:**

<b>Application No:</b>	23/0396M
<b>Proposal:</b>	Single storey front, side and rear extensions
<b>Location:</b>	1, FITZWILLIAM AVENUE, SUTTON, SK11 0EJ
<b>Decision:</b>	Approved with conditions / 28-Mar-2023

<b>Application No:</b>	23/0487M - NON-MATERIAL MINOR AMENDMENT
<b>Proposal:</b>	Non material amendment to existing permission 21/1913M; Change of use of redundant stables to dwelling house (Class C3)
<b>Location:</b>	Moss Lea Farm, Cock Hall Lane, SUTTON, Langley, SK11 0NA

<b>Decision:</b>	Approved / 16-Mar-2023
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**CORRESPONDENCE**

**99/23** ChALC – PC1-23 Infrastructure Levy – **THE COUNCIL RESOLVED** to **consider** views regarding NALC policy consultation briefing and **agreed** Cllr Hall would review the consultation and forward a suggested reply to members for review.

**100/23** **THE COUNCIL RESOLVED** to Note Cheshire East Council – Highways Improvement Programme 2023/24.

**101/23** **THE COUNCIL RESOLVED** to note Cheshire East Council - Policy for Allocation of Financial contributions (commuted sums) funding.

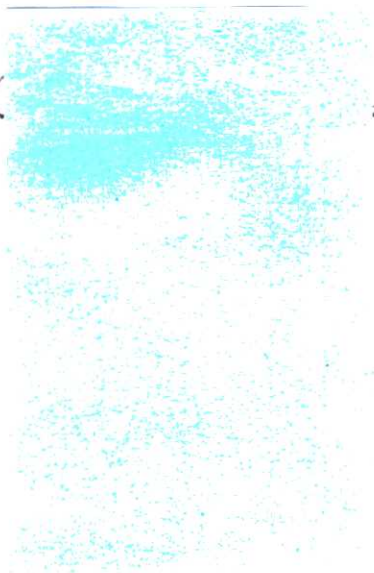
**102/23 MATTERS FOR INCLUSION ON NEXT AND FUTURE MEETING AGENDA**

- To consider New Code of Conduct. *(May 2023)*
- Maintenance of Meg Lane phone kiosk.
- To **receive** Macclesfield Forest & Wildboardclough Working Group report.
- Annual Meeting of the Council – Election of Chairman, Vice Chairman and appointment of working groups. *(May 2023)*
- To **agree** that the Parish Council meets the criteria for General Power of Competence (GPC) *(May 2023)*..
- To **review** and confirm bank Signatories. *(May)*
- To **approve** end of year accounts for year ending 31<sup>st</sup> March 2023. *(May)*
- Annual Audit - to **approve** Section 1 - Annual Governance Statement 2022/23. *(May)*
- Annual Audit - to **approve** Section 2 – Accounting Statements 2022/23. *(May)*

**103/23 DATE OF NEXT MEETING - THE COUNCIL RESOLVED** to **agree** the date for next meeting as **Thursday 18<sup>th</sup> May 2023 commencing at 7.30 p.m.**

There being no other business the Chairman declared the meeting closed at 21.31 p.m.

Minutes agreed by Sutton Parish Council as a true record

.....  
  
 ..... Chairman



## Appendices

### Appendix 1 – Ward Councillors report

- The church yard extension – it is looking favourable, and officers seem to be in support.
- Nr 14 bus – he has written to CEC requesting the reasons behind changes. Noted that there is a petition, and that the Lyme Green bus shelter is on the side of road that does not have a dropped kerb for disabled.
- Email received regarding parking on Byrons Lane/Bullocks Lane. There is a need for enforcement preventing blocking of highway. Noted this has been discussed with PCSO who was trying to get double yellow lines put in.
- Planning – if the council think they have any concerns to let him know as soon as possible.

Members thanked the Ward Councillor for his support over the past four years.

### Appendix 2 – Macclesfield Neighbourhood Policing Team report

Coal Pit Lane quarry - let people know that if there are any suspicious incidents to report to the police to report them straight away. People often think that they are wasting our time, but it is important for us to deal with such incidents.

I continue to conduct school parking and school visits.

Trucam speed gun enforcement continues to feature on Byrons Lane, Hall Lane, Buxton Rd and London Rd.

There has been a resurgence in door-to-door peddling. Please be vigilant and report such to the police so we can check them out.

- 13/03/23 - Fallen tree in Road Sutton
- 16/03/23 - Wildlife incident involving cutting a hedge down on Walker Lane containing nesting birds. Rural Crime Team dealt.
- 28/03/23 - Theft from Motor Vehicle Coalpit Lane.
- 30/03/23 - Suspicious male on Jarman.
- 31/03/23 - Theft from motor vehicle Langley.
- 04/04/23 - Door to door pedlars Lyme Green.

Surgeries are:

Saturday 15th April 10-11am Sutton General Store Café

Sunday 16th April 2-3pm Lyme Green Park

Saturday 6th May 10-11am Sutton General Store Café

Sunday 7th May 2-3pm Lyme Green Park

Saturday 13th May 2-3pm Sutton General Store

### Appendix 3 - Climate Emergency Working Group

Meeting held 20<sup>th</sup> March – primarily about the “Earth Day” on 22<sup>nd</sup> April. They have ten volunteers including Councillors. There will be a variety of activities available. Publicity: word of mouth, website, posters and Facebook. Not heard more about community orchard as yet. Submission has been made to Assets Committee and hopefully will be picked up after elections.

Mentioned that the group should look at the Allotments e.g. saving water reducing waste/water water butts on site.

### Appendix 4 - Park 4all @Lyme Green Report

Thankyou for the agreed donation of £150 towards the Kings Coronation Celebrations. With regard to members queries over the 5 outstanding elements at Lyme Green Community Park, these are;

1. Re location of a bench from the play area- When the play area was moved in May 2022, one of the benches was not re fitted in the new location as Ansa failed to ensure that the play area fence was of sufficient length and width to take all the equipment with the appropriate safety distances between items-It was agreed with Ansa that they would re locate it outside of the play area gate, the location of which would be useful if a parent who was supervising a child had a dog with him/her. Ansa have failed to carry out this work so far and have now advised that they are waiting for the play equipment company who supplied the bench to send some feet for it that are needed to cement it in the ground. The bench was sponsored by Peaks and Plain's Housing.
2. The safety surface of the fitness stations situated along the perimeter path needs a repair at one end.
3. Two raised beds erected near the pagoda have chippings between the beds and the tarmac path, these chippings are to be changed to a hard surface like tarmac to facilitate volunteers who maintain the beds wheelchair access.

4. Two of the accessible picnic tables that Ansa installed have been placed too near to each other, reducing wheelchair access to those ends of the table- (At present Ansa have questioned whether they have agreed to this change and further liaison will take place)
5. An interpretation feature prepared by artist Jennie Pardon, this being an artist view of the various views afforded by the landscape-Jennie has failed to deliver this item after a number of delivery date promises, we have advised that unless delivery is made by the end of March we would wish to cancel the item, result of this is awaited. Trustees are very disappointed with Ansa and in particular the lack of project management, a service that they have been paid for by the grant bodies.