

SUTTON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING

HELD ON THURSDAY 12th March 2020 at 7.30 p.m.
IN ST JAMES CHURCH HALL, SUTTON

PRESENT

Councillors: A Waller (Chairman), G Barber, M Bhatia, R Chamberlain, J Flitcroft, D Fosbrook, B Griffiths, J Sinclair Smith and T Whiskard (Vice Chairman).

Also present: Parish Clerk.

62/20 APOLOGIES

THE COUNCIL RESOLVED to **approve** apologies received from Cllrs M Eardley, E Jones, the Cheshire East Ward Member and the Neighbourhood Policing Team. It was noted that Cllr M Horrox was attending the Area Highways Group Meeting in Macclesfield.

63/20 DISPENSATIONS AND DECLARATIONS OF INTEREST

None reported.

64/20 THE COUNCIL RESOLVED to **approve** the Minutes of the Meeting dated Thursday 13th February 2020 which were confirmed as a true record and signed by the Chairman.

65/20 TO RECEIVE QUESTIONS FROM MEMBERS OF THE PUBLIC

There were two members of the public present.

MEMBERS REPORTS

66/20 THE COUNCIL RESOLVED to **receive** report from the Cheshire East Ward Member. The Ward Councillor is progressing various issues to do with planning and concerns regarding the sale of land at the Lyme Green Settlement.

67/20 THE COUNCIL RESOLVED to **receive** report from Macclesfield Neighbourhood Policing Team. **PCSO Jim News** reported that holding police surgeries at the Ex-Servicemen's Club is going well and he has been visiting Hollinhey School on regular basis focusing on parking.

HIGHWAYS MATTERS

68/20 THE COUNCIL RESOLVED to **agree** to report that following issues:

- Coalpit Lane – signage falling off wall.
- Clarke Lane at Bottoms Reservoir - large pothole near entrance to water treatment works.
- The Leather Smithy – pothole on straight part of road after corner (near parking space).

MATTERS FOR CONSIDERATION BY THE COUNCIL

69/20 THE COUNCIL RESOLVED to **agree** to liaise with the CIC to consider the planting of Christmas trees and to write to residence who could be affected for their opinion.

70/20 THE COUNCIL RESOLVED to **note** changes to website hosting and to **agree** a theme update (costs between £20 - £70).

71/20 THE COUNCIL RESOLVED to **agree** to discuss Remembrance Day road closure and management with the Royal British Legion.

ALLOTMENTS

72/20 THE COUNCIL RESOLVED to **approve** provision of one more skip.

73/20 THE COUNCIL RESOLVED to **agree** the setting up of a separate bank account for the allotments.

74/20 THE COUNCIL RESOLVED to **approve** request from allotment holder to replace shed with a greenhouse and **agree** to put in place a policy for sheds/greenhouses/poly tunnels and livestock.

PLAYING FIELDS - ROBIN LANE

75/20 THE COUNCIL RESOLVED to **receive** report from Park 4all @Lyme Green.

ANSA resumed work in January and early February making good progress but, are currently off site due to the extremely wet weather, consequently the drainage for the park and the landscaping work for the sensory garden have yet to be completed. The pathways have been laid with hardcore ready for the compressed surface to be laid when the weather permits. The outdoor gym equipment is in position ready for the surrounding surface to be laid. A local artist has been working with children from Hollinhey School on the meaning of friendship to incorporate into designs for the friendship benches. Funding for the play area equipment is being sought from Charitable Trust Funds and through sponsorship by a number of local businesses.

76/20 THE COUNCIL RESOLVED to agree to write to Ansa regarding concerns that water is draining into residents gardens.

FINANCE

77/20 THE COUNCIL RESOLVED to note bank statements up to 28th February 2020 and **agreed** correlation with bank reconciliation. Cllr J Sinclair Smith **verified** the statements against the bank reconciliation.

78/20 THE COUNCIL RESOLVED to agree adoption of Model Publication Scheme.

79/20 THE COUNCIL RESOLVED to agree the following actions:-

- Assets List – to **agree** to write-of Christmas tree lights.
- Standing Orders – to **agree** adoption of new Standing Orders.
- Insurance – to **note** and **agree** new insurance schedule.

80/20 THE COUNCIL RESOLVED to approve the schedule of receipts and payments for March 2020.

Receipts From:

Mr R Wilmot & Mrs VD Wilmot	Allotment rent plots 1A (£8) and 2A (£11.20)	£19.20
Mrs S Heaven	Allotment rent plot 1B	£19.20
Mr J Shephard & Mrs Z K A Shephard	Allotment rent plot 2B	£11.20
Ms S P Campbell & Mr J L Helm	Allotment rent plot 3	£27.20
Ms N L Harrison	Allotment rent plot 4A	£14.24
Ms B Griffiths	Allotment rent plot 4B (Postal Order)	£14.24
S Worsley	Allotment rent plot 5B	£13.28
Mr D Patterson	Allotment rent plot 6B	£14.60
K M & J Lawn	Allotment rent plot 7A (£13.68) and 8A (£13.92)	£27.60
D Heapy	Allotment rent plot 7B	£13.68
Mr J Whalley & Mrs P Whalley	Allotment rent plot 12	£27.20
Mr Kenneth Basil Watkins	Allotment rent plots 10 and 11A	£40.00
Mr S J Hicks	Allotment rent plot 8b	£13.92
Mrs S Dalton	Allotment rent plot 14b	£15.60
Mrs T Dean and Jane Palmer	Allotment rent plot 9 BACS	£27.20
Nicola Morrison	Allotment rent plot 13 BACS	£25.60
Mr J Wardle	Allotment rent plot 15A BACS	£17.92
Julie Hampton	Allotment rent plot 15B BACS	£11.52
Mrs S Taylor	Allotment rent plot 11B BACS	£13.60
Mr Kevin Heyes	Allotment rent plots 5A and 6A BACS	£27.52
Mr D W Patterson	Allotments – Plot 6B insurance cover.	£6.00

Payments To:

Chq 645	Sarah Giller	Clerks Salary made up of Salary £750.47 (includes 13 hrs on allotment admin) and Expenses £116.37 (includes £24.70 on allotment travel) FEBRUARY	£866.84
Spending power: LGA 1972 S112 and LGA 1972 s111			
Chq 647	Cheshire Demolition	Allotments - Skip hire	£198.00
Spending power: Small holdings & Allotments Act 1908 s23			
Chq 648	Cheshire Association of Local Councils	Chairmanship training course.	£35.00
Spending power LGA 1972 s137			
Chq 649	Arrow Business Machines Ltd	A4 envelopes (pack 250)	£11.24
Spending power: LGA 1972 S112 and LGA 1972 s111			
Chq 650	Arrow Business Machines Ltd	Printer paper, laminating pouches, coloured paper.	£27.91
Spending power: LGA 1972 S112 and LGA 1972 s111			
Chq 651	Sarah Giller	SiteGround - 1 year GrowBig Hosting (suttonparish.co.uk)	£71.28

Spending power: LGA 1972, s.142			
Chq 652	Zurich Municipal	Insurance Cover April 2020 to March 2021	£2,615.27
Spending power: LGA 1972, s140(1) and s111			
Chq 653	NSALG Ltd	Allotment holders Membership fee £3 each plus £1 share. 16 signed up. (Exact amount to be confirmed at our meeting)	£49.00
Spending power: LGA 1972, s140(1) and s111			
DD	EON	Electricity supply FEBRUARY 2020	£169.07
Spending power: Parish Councils Act 1957, s.3			
DD	EON	Electricity supply MARCH 2020	£158.16
Spending power: Parish Councils Act 1957, s.3			
Chq 654	The Community Heartbeat Trust	Annual support Year 4 1/4/20 – 1/4/21	£400.00
Spending power LGA 1972 s137			
Chq 655	Mr M Horrox	Allotments – extra keys cut for the allotments.	£20.00
Spending power: Small holdings & Allotments Act 1908 s23			

PLANNING

81/20 Members **agreed** comments for return to the relevant authority for these new applications:

Application No:	20/0627M
Proposal:	Proposed single and two storey rear extensions and front porch extension. Modifications to the window and door openings to the existing elevations.
Location:	Broad Oak Farm, Leek Old Road, Sutton, Cheshire, SK11 0JA

THE COUNCIL RESOLVED to **agree** the following comments to send to Cheshire East Council: ***“Sutton Parish Council have no objection to this application unless deemed un-neighbourly.”***

Application No:	20/0456M
Proposal:	Extend existing loft at 1st floor, extend ground floor rear, and construct new detached garage.
Location:	Rossenhey, Judy Lane, Sutton, SK11 0LT

THE COUNCIL RESOLVED to **agree** the following comments to send to Cheshire East Council: ***“Sutton Parish Council have no objection to this application.”***

Application No:	20/0012M
Proposal:	Single storey rear and side elevation extension
Location:	2, Selwyn Drive, Sutton, SK11 0EF

THE COUNCIL RESOLVED to **agree** the following comments to send to Cheshire East Council: ***“Sutton Parish Council’s previous comments on this application still stand. Sutton Parish Council have no objection in principle to this application however we object to the erection of fencing on the property which is contrary to the existing covenants restricting the planting of hedges and erecting fencing.”***

82/20 **Noted; Decisions, appeals and withdrawals this month:**

Application No:	19/5760M - Positive Certificate
Proposal:	The Shrubberies, Clarke Lane, Langley, SK11 0NE
Location:	Certificate of lawful existing use of land as domestic garden

Application No:	20/0011M - Approved with Conditions
Proposal:	Single storey side extension and alterations
Location:	15, Peterhouse Road, Sutton, Cheshire, SK11 0EN

Application No:	19/5739M - Refused
Proposal:	Variation of condition 7 (approved plans) on approved application 12/1152M - Conversion of Barn to 3no. holiday cottages
Location:	Clarke Lane Farm, Clarke Lane, Langley, Cheshire, SK11 0NE

STAFFING COMMITTEE

83/20 **THE COUNCIL RESOLVED** to **note** that the Parish Clerk is a fully qualified Clerk and has passed the Certificate in Local Council Administration (Cilca).

84/20 **THE COUNCIL RESOLVED** to **agree** that the Staffing Committee needs to meet to make recommendations to the full Council regarding increase in Clerks pay grade.

CORRESPONDENCE

85/20 THE COUNCIL RESOLVED to agree not to take this matter any further regarding increasing the wider circulation of the PCC magazine.

86/20 THE COUNCIL RESOLVED to agree to consider attending the Town & Parish Council Conference 12th May 2020 at the next Council meeting in April.

87/20 THE COUNCIL RESOLVED to agree to send Cllr Bhatia on GDPR training course.

88/20 MATTERS FOR INCLUSION ON NEXT AND FUTURE MEETING AGENDA

- To **consider/agree** quote for maintenance of the Pleasance. *(April 2020)*
- To **discuss** putting together a Parish Council backup plan (business continuity).
- To **review** list of regular due payments *(May 2020)*
- To **consider** adoption of General Power of Competence. *(April 2020)*
- Annual Parish Meeting and Annual Meeting of the Council. *(April 2020)*

89/20 DATE OF NEXT MEETING – Thursday 9th April 2020 commencing at 7.30 p.m. in St. James Church Hall, Sutton.

The Meeting was declared closed by the Chairman at 9.10 p.m.