

SUTTON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING

VIRTUAL MEETING HELD ON THURSDAY 25th JUNE 2020
at 7.30 p.m.

PRESENT

Councillors: T Whiskard (Vice Chairman), G Barber, M Eardley, J Flitcroft, D Fosbrook, B Griffiths, M Horrox and J Sinclair Smith. **Cllr Whiskard acted as Chair of the meeting.**

Also present: Parish Clerk and Cheshire East Ward Councillor Andrew Gregory.

99/20 APOLOGIES

THE COUNCIL RESOLVED to **approve** apologies received from Cllrs E Jones, M Bhatia, A Waller (Chairman) and PCSO Jim Newns. Cllr Chamberlain was not present.

100/20 DISPENSATIONS AND DECLARATIONS OF INTEREST

None reported.

101/20 THE COUNCIL RESOLVED to **approve** the Minutes of the Meetings dated 12th and 20th March 2020 which were confirmed as a true record and will be signed by the Chairman.

102/20 PUBLIC PARTICIPATION - TO RECEIVE QUESTIONS FROM MEMBERS OF THE PUBLIC

There were no members of the public present.

APPROVALS MADE UNDER DELEGATED AUTHORITY

103/20 FINANCE – THE COUNCIL RESOLVED to **agree to accept** retrospective payments and receipts made under delegated authority as set out in Appendix 1.

104/20 PLANNING – THE COUNCIL RESOLVED to **agree to accept** retrospective comments made under delegated authority as set out in Appendix 2.

105/20 HIGHWAYS MATTERS – THE COUNCIL RESOLVED to **agree to accept** retrospective decisions as set out in Appendix 3.

MEMBERS REPORTS

- It was reported that the volunteer COVID 19 group is still running with 107 volunteers and 39 households being supported. Demand is reducing as residents become more confident about going out and volunteers will continue while they are needed or there are more localised lockdowns. Overall, this was a successful initiative and the Parish Council thanked all volunteers for their invaluable help.
- Reported steel cabin, clad in wood, has been put up on Ridge Hill (opposite Long Ridge and called The Top Croft). The pitched roof suggests a permanent structure. Clerk to enquire with Cheshire East Planning whether this structure is permitted.

106/20 THE COUNCIL RESOLVED to **receive** report from the Cheshire East Ward Member. The Ward Councillor reported and is progressing various issues including:

- The large influx of visitors into Macclesfield Forest. He is engaging with residents, the Peak Park, Cheshire East Council and police in arranging a meeting with all parties to look at how they can minimise the amount of traffic and cope with the parking. He is meeting with the Peak Park forum in the morning. The police are hopeful that things will calm down.
- Reported there is a proposal for a pre-planning application for the Wharf to put warehouse on land.
- Reported unusual number of planning applications over the past few months.
- He will be liaising with Bovis but, has heard nothing at moment. They were going to full planning October/November however, with the backlog this may not happen until the New Year.
- Housing – resent application for property Cockhall Lane has been successful.
- The Ward Councillor has been put forward as a Trustee for the Lyme Green settlement.
- Members discussed Hollinhey Primary school crossing improvements. Clerk to forward exchange of emails to the Ward Councillor to consider concerns that the Parish Council has not been properly consulted.

107/20 THE COUNCIL RESOLVED to **receive** report from Macclesfield Neighbourhood Policing Team (PCSO J News). The following was reported:

- A number of illegal raves in Macclesfield Forest taking up a considerable amount of their time.
- Langley village has been gridlocked and parking wardens have issued over 50 tickets last weekend in the Forest.
- Groups of people have been spoken to regarding the lighting fires and having BBQs in the forest.
- The public have been skinny dipping in Sutton Reservoir and there has been a lot of littering.
- PCSO News asked whether Members had any initiatives for alternative parking that could help with the congestion. Members considered options. Suggestions included parking in field below Ridgeway Dam and increasing the capacity in the existing car park at Standing Stone. However, Members felt that the forest has been opened-up without any thought about problems with infrastructure. Cllr Whiskard to arrange virtual meeting with Macclesfield Forest Forum.
- PCSO News has been tutoring a replacement and after Saturday he will be free to concentrate on rural issues. He plans on spending a day in each village.
- Numerous fly tipping issues which have been dealt with.

HIGHWAYS MATTERS

108/20 THE COUNCIL RESOLVED to **agree** to report that following issues:

- Ridge Hill - Backlane House Farm large branch that had previously fell across tree across the road. The tree is still there however, it looks unbalanced and needs checking whether it is safe.
- Condition of pavements - Highways were specifically asked what their policy and strategy was for the management of pavements now they do not use herbicides.
- Bad bend signage Langley Road - Highways have said that this is not a problem however, Member feel it is important that this sign is re-erected.
- Speeding Langley Road - due to increase in traffic/cyclists there is a need for 30 mph repeater signs on Langley Road.
- It was suggested that when things are back to normal the Council should request a meeting with Highways.

MATTERS FOR CONSIDERATION BY THE COUNCIL

109/20 THE COUNCIL RESOLVED to **agree** to postpone the Annual Meeting of the Council to May 2021.

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111/20 THE COUNCIL RESOLVED to **agree** continue with virtual meetings until the Council is able to hold normal meetings of the Council. To be reviewed in August.

112/20 THE COUNCIL RESOLVED to **agree** adoption of Virtual Meetings Privacy Notice.

113/20 THE COUNCIL RESOLVED to **agree** format for viewing and taking part in Parish Council Meetings online.

114/20 THE COUNCIL RESOLVED to **agree** adoption of General Power of Competence (GPOC).

115/20 THE COUNCIL RESOLVED to **consider** Remembrance Day quotes for the appointment of a traffic management team. Members had reservations regarding liability and felt that it was imperative that the choice of contractor is approved by Cheshire East Council (CEC). The Council resolved to **agree** to ask CEC to confirm that the contractors are approved contractors and to request a copy of the Contractors insurance. **THE COUNCIL RESOLVED** to **agree** quotes at the next meeting.

ALLOTMENTS

116/20 THE COUNCIL RESOLVED to **agree** to a site meeting to consider concerns over some plot sizes and to check on unworked plots. Cllrs Whiskard, Horrox, Fosbrook and Griffiths would arrange to view the allotments and report back at next virtual meeting.

PLAYING FIELDS - ROBIN LANE

117/20 THE COUNCIL RESOLVED to **receive** report from Park 4all @Lyme Green:

- They have submitted funding applications to the Graham Kirkham Foundation and The Hobson Charity Ltd for monies for the children's play area and sides to the MUGA. They hope to hear in July from the Graham Kirkham Foundation whether they have been successful. The Hobson Charity Ltd have not indicated when they will let them know.
- Within the next month they will be delivering a flier to each Lyme Green household to advise local residents of progress in the park and to publicise future events they hope to arrange when the Covid 19 restrictions allow. The information will also be circulated on social media.

- They are waiting to be updated on the drainage situation. They have not been advised when work will recommence in the park on the sunken garden and the fitting of benches and picnic tables but hope to hear soon.

118/20 THE COUNCIL RESOLVED to note that there are still one or two queries to be finalised by ANSA.

FINANCE

119/20 THE COUNCIL RESOLVED to approve Section 1 - Annual Governance Statement 2019/20.

120/20 THE COUNCIL RESOLVED to approve Section 2 - Accounting Statements 2019/20.

121/20 THE COUNCIL RESOLVED to approve summary of income and expenditure 2019/20.

122/20 THE COUNCIL RESOLVED to note the Annual Internal Audit Report for the year ended 2019/20 and the recommendations “*Formal signed contracts with an end date should be established for all ongoing contracts. If the contract is in place for a number of financial years, if the council estimates that the total value of the contract over the period exceeds £3000, then the contract should be subject to the market testing requirements of the Financial Regulations.*”

123/20 THE COUNCIL RESOLVED to approve schedule of receipts and payments for March 2020.

Receipts From: NONE RECEIVED

Payments To:

DD	EON	Electricity Account Statement JUNE 2020	£169.07
<i>Spending power: GPOC</i>			

PLANNING

124/20 Members agreed comments for return to the relevant authority for these new applications:

Application No:	20/2456M
Proposal:	Change of Use from Class A1 to Class A1 and/or Class D2 (Gymnasium)
Location:	Unit 7, BRINDLEY WAY, LYME GREEN, SK11 0TB
Deadline:	8 th July 2020

THE COUNCIL RESOLVED to agree the following comments to send to Cheshire East Council: “*Sutton Parish Council have no objection to this application.*”

125/20 Noted; Decisions, appeals and withdrawals this month:

Application No:	20/1355M
Proposal:	2 storey and single storey rear extension
Location:	Hillside, Coalpit Lane, Langley, SK11 0DQ
Decision:	Approved with Conditions – 15 June 2020

Application No:	20/1623M - Certificate Of Lawful Existing Use/ Dev
Proposal:	Certificate of Lawfulness of Existing Use or Development to confirm occupation of the dwelling failing to comply with condition 4 (agricultural occupancy) on planning approval reference 73742P for more than 10 years
Location:	Ridge Hall Farm, Ridge Hill, Sutton, Cheshire, SK11 0LU
Decision:	Positive Certificate 12 June 2020

CORRESPONDENCE

126/20 THE COUNCIL RESOLVED to agree to postpone discussion regarding reduction in parking on Main Road, Langley.

127/20 THE COUNCIL RESOLVED to agree that there was nothing further to discuss regarding residents query regarding village maintenance.

128/20 MATTERS FOR INCLUSION ON NEXT AND FUTURE MEETING AGENDA

- To **discuss** putting together a Parish Council backup plan (August).
- To **review** list of regular due payments (September 2020)
- To **review** Allotment Tenancy Rates March 2022 (August).
- To **consider** policy for sheds/greenhouses/poly tunnels and livestock.
- To **note** bank statements and agree correlation with bank reconciliation up to June 2020.

129/20 DATE OF NEXT MEETING – THE COUNCIL RESOLVED to agree a virtual meeting on Thursday 23rd July 2020 commencing at 7.30 p.m.

The Meeting was declared closed by the Chairman at 21.50 p.m.

Resolution 103/20 - APPENDIX 1

FINANCE

- To **accept** Approval the Income and Expenditure Report for 4th Quarter (includes 4th quarter report, end year bank reconciliation and 12mth comparison) made under delegated authority.
- To accept **approval** of Quote A for the continued maintenance in the Pleasance and Ridge Hill made under delegated authority.

Quote A - £600 for year (including renovating 2 benches) **Quote B** - £720 for year

- To **accept** payments and receipts made under delegated authority.

Receipts From:

Mrs H A Watkins and Mr K B Watkins	Allotments – Plot 10 and 11A insurance cover. PAID IN	£3.00
Mr R Wilmot & Mrs V D Wilmot	Allotments – Plot 1A and 2A insurance cover. PAID IN	£3.00
Mr J Whalley	Allotments – Plot 12 insurance cover.	£3.00
Ms S P Campbell & Mr J L Helm	Allotments – Plot 3 insurance cover.	£3.00
Cheshire East Council	1st instalment of parish precept BACS	£11250.00
HMRC	VAT claim	£1462.85

Payments To:

Chq 645	Sarah Giller	Clerks Salary made up of Salary £549.64 (includes 13 hrs on allotment admin) and Expenses £84.42 MARCH	£634.06
Spending power: LGA 1972 S112 and LGA 1972 s111			
Chq 656	ANSA	Drainage at Lyme Green Park.	£22,235.47
Spending power: Public Health Act 1875, s.164 (LGA 1972, Sched. 14 para.27)			
Chq 657	EON	Invoice EON March (Christmas lighting 2019/20)	£137.83
Spending power: Parish Councils Act 1957, s.3			
Chq 658	Langley Methodist Church	(hall hire 20th March)	£6.00
Spending power: LGA 1972 s133			
Chq 663	Cheshire Demolition	Hire of skip for Lyme Green allotments	£198.00
Spending power: Smallholdings & Allotments Act 1908, s. 23			
Chq 664	Arrow Business Machines Ltd	Invoice Arrow Business Machines Ltd for envelopes for Sunflower Competition. (£14.40 and £2.80)	£17.28
Spending power LGA 1972 s137			
Chq 665	Cheshire Demolition	Hire of skip for Lyme Green allotments	£210.00
Spending power: Smallholdings & Allotments Act 1908, s. 23			
Chq 667	Sarah Giller	Clerks Salary £549.64 and Expenses £84.42 APRIL	£499.00
Spending power: LGA 1972 S112 and LGA 1972 s111			
Chq 668	SLCC	Subscriptions (shared with Rainow Parish Council)	£86.50
Spending power: LGA 1972 s143			
Chq 669	Cheshire Demolition	Hire of skip for Lyme Green allotments	£210.00
Spending power: Smallholdings & Allotments Act 1908, s. 23			
Chq 670	JDH	Audit Fees	£186.48
Spending power: Spending power: LGA 1972, S111			
Chq 671	Cheshire Association of Local Councils	Subscriptions	£834.20
Spending power: LGA 1972 s143			
Chq 672	Sarah Giller	Clerks Salary £865 and Expenses £22.80 MAY	£887.80
Spending power: LGA 1972 S112 and LGA 1972 s111			
Chq 673	F Davies & Sons		£148.80
Spending power: Parish Councils Act 1957, s.3			
Chq 674	The Community Heartbeat Trust	Annual Support Year 2 25/3/20 – 25/5/21 Trentabank Ranger Station	£100.00
Spending power: LGA 1972 s143			
Chq 675	Mili Anne Bhatia	Updating the website theme	£50.00
Spending power LGA 1972 s137			

Resolution 104/20 - APPENDIX 2

PLANNING - To accept comments made under delegated authority as set out in Appendix 2.

Application No:	20/1355M
Proposal:	2 storey and single storey rear extension
Location:	Hillside, COALPIT LANE, LANGLEY, SK11 0DQ
Comments:	"Sutton Parish Council have no objection to this application unless deemed un-neighbourly"

Application No:	20/1488M
Proposal:	Extension to existing building
Location:	THE OLD DAIRY, Pyegreave Farm, COALPIT LANE, LANGLEY, SK11 0DQ
Comments:	"Sutton Parish Council have no objection to this application in principle subject, to the observations applied to listed properties from the relevant experts."

Application No:	20/1488M
Proposal:	Listed building consent for Extension to existing building)
Location:	THE OLD DAIRY, Pyegreave Farm, COALPIT LANE, LANGLEY, SK11 0DQ
Comments:	"Sutton Parish Council have no objection to this application in principle subject, to the observations applied to listed properties from the relevant experts."

Application No:	20/1807M
Proposal:	Listed building consent for general refurbishment and single storey side extension
Application No:	20/1806M
Proposal:	General refurbishment and single storey side extension.
Location:	Pott Lords House, MEG LANE, SUTTON, SK11 0LY
Comments:	<p>"Sutton Parish Council have no objection in principle to this application however, my Members do have the following observations and reservations to make:</p> <ol style="list-style-type: none"> 1. The building has been empty for a considerable time and would benefit from sympathetic restoration. 2. Members feel it is important that the original building is kept as true as possible and note that the contrast of the new single storey is practical for modern living. 3. The building is in close proximity to barns, which have recently also had permission for conversion, so Members would add a caveat that consideration should be given to privacy. 4. Whilst one of the reports indicates that the extension only adds 13% to the built footprint, this does not seem to take account of the fact that the current extension is to be demolished and the size of the new build extension will be much bigger than that, and would be potentially more than 30% of the total built area. 5. The documentation makes it clear that the extension will have very different windows to the rest of the building. The proposed size of the windows for the extension are totally unsympathetic and detract from the appearance of the rest of the building. 6. The window above the entrance porch looks fully onto the adjacent property, which is in very close proximity, and the appearance is out of keeping with the other windows in that elevation. 7. The parking area is already hardcore and not open countryside. 8. It has been highlighted that the proposed boundary of land to be purchased is currently incorrect but, that these drawings are to be rectified. Although mentioned in the planning statement there is no information regarding the environmental survey that has been performed (hence what mitigation steps are needed to protect the bats that are roosting in the house)."

Application No:	20/1879M
Proposal:	Proposed single storey rear and side elevation extension (amendment to 20/0012M)
Location:	2, SELWYN DRIVE, SUTTON, SK11 0EF
Comments:	"Sutton Parish Council have no objection to this application in principle however, Members have concerns regarding the erection of fencing as the plot should be left open as originally intended."

Application No:	20/1880M
Proposal:	Single storey extension to the rear
Location:	The Well House, MEG LANE, SUTTON, SK11 0LX.
Comments:	"Sutton Parish Council have no objection to this application however Members would ask that noise during the building work is contained to certain times as recommended by the Environmental Protection Officers."

Application No:	20/1854M
Proposal:	Rear facing two and single storey extension
Location:	OAK LEA, LANGLEY ROAD, LANGLEY, SK11 0DP.
Comments:	"Sutton Parish Council have no objection to this application unless it is deemed un-neighbourly."

Application No:	20/1782M
Proposal:	Two new gable windows
Location:	FOLD COTTAGE, COCK HALL LANE, LANGLEY, CHESHIRE, SK11 0DE.
Comments:	"Sutton Parish Council have no objection to this application unless deemed un-neighbourly".

Application No:	20/1925M
Proposal:	Proposed agricultural storage building.
Location:	Knowles Barn, HOLLIN LANE, SUTTON, SK11 0HR.
Comments:	"Sutton Parish Council have no objection to this application unless deemed un-neighbourly".

Application No:	20/2086M
Proposal:	Single and two storey rear extensions, front porch extension and new outbuilding. Modifications to the window and door openings to the existing elevations. (Amendment to 20/0627M)
Location:	BROAD OAK FARM, LEEK OLD ROAD, SUTTON, CHESHIRE, SK11 0JA
Comments:	"Sutton Parish Council have no objection to this application".

Application No:	20/2139M
Proposal:	Two storey rear extension and single storey garden room
Location:	The Shrubberies, CLARKE LANE, LANGLEY, SK11 0NE
Comments:	<i>"Sutton Parish Council object to this application due to its size and scale which exceeds 30% of the original build. The extension is situated in the green belt, within an area of special county value and on the Peak Park Fringe and this will set an undesirable precedent should it be allowed to go ahead."</i>

Resolution 105/20 - APPENDIX 3

C2015- RJ06: Hollinhey Primary school crossing - footway and crossing improvements at the Church Lane/ Hall Lane Junction in Sutton.

Members **agreed** to the following comments made under delegated authority.

Thank your email dated 30th April regarding the proposed Hollinhey Primary School crossing.

The area around Church\Hall Lane does get very congested at school times and a proportionate response is needed to ease that congestion and improve visibility up and down the road. My Members have considered your proposal and have varying concerns around the proposal:

1. The arrangement has the potential of being a trip hazard for elderly and children.
2. The proposal could be a dangerous obstacle for the visually impaired, for cars and pedestrians with trolleys or pushchairs.
3. The new footpath encourages pedestrians to be further out across the junction than at present.
4. The area is a bottleneck and does give cars the chance to pass safely however, any attempt to move this further back up Hall Lane will result in the Church Lane junction becoming blocked and impair vision for those drivers attempting to exit Church Lane on to Hall Lane.
5. It will make the junction more difficult for traffic turning left into Church Lane from Hall Lane making a dangerous tight turn in front of the pedestrians on the new protruding footway.
6. The crossroad is a difficult junction for traffic with restricted visibility in all directions making a hazardous crossing point for pedestrians.
7. Some of my Members consider the problem is more due to inconsiderate parking and therefore do not believe the proposal will prevent the parking issues.
8. Pedestrians will continue to find the quickest way to cross, i.e. diagonally and not go out on the 'spur'.
9. My Members were not overly impressed with the design and some thought that installing an old- fashioned Zebra Crossing, incorporating lines either side for no parking, would be a lot safer for children and pedestrians crossing the road.
10. My Councillors were concerned that the works appear to have been approved already before my Members have had a chance to comment effectively on the proposal.

Please could you confirm how you intend to keep our residents, who will be impacted by this, informed with respect to when the work is to commence, how long it will take, the impact on parking etc.

With regards to when the work should take place, it would have least impact if the works was to take place outside of school term time.

We look forward to hearing from you.