SUTTON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING

HELD ON THURSDAY 10TH SEPTEMBER 2026 COMMENCING AT 7.30 P.M.

IN ST. JAMES CHURCH HALL, CHURCH LANE, SUTTON, SK11 0DS

PRESENT

Councillors: G Barber (Chairman), E Hall (Vice Chairman), R Chamberlain, D Fosbrook, H Jackson and T Whiskard.

Also present: The Parish Clerk. There were no members of the public were present.

205/26 THE COUNCIL RESOLVED to **receive** apologies for absence from Ward Cllr C O'Leary, Councillors M Bhatia, C Eyre, K Stepien-Bialy and J Sinclair Smith. Councillor A Waller was not present.

206/26 THE COUNCIL RESOLVED to **receive** dispensations and declarations of interest. *None received*

207/26 THE COUNCIL RESOLVED to **confirm** and sign the Minutes as a true record of the Meeting dated **9th July** and **12th August** 2026.

208/26 Public Participation - THE COUNCIL RESOLVED to **receive** questions from members of the public. *(10 minutes) - None received.*

MEMBER REPORTS

209/26 THE COUNCIL RESOLVED to **receive** report from the Cheshire East Ward Member. *None received.*

210/26 THE COUNCIL RESOLVED to **receive** report from Macclesfield Neighbourhood Policing Team. ***See Appendix 1***

211/26 THE COUNCIL RESOLVED to **receive** verbal report from the Climate Emergency Working Group. Councillors attended the Fruit and Vegetable Show with the parish gazebo from 9:00 a.m. to 4:00 p.m. The event was very successful and provided an excellent opportunity for residents to speak directly with councillors.

212/26 THE COUNCIL RESOLVED to **receive** report from Working Group considering allocation of NCIL of monies and possible adoption of a neighbourhood plan. ***See Appendix 2***
Agreed that the next meeting will be arranged in October.

FINANCE

213/26 THE COUNCIL RESOLVED to **approve** schedule of receipts and payments for September 2026.

Receipts From:

Cheshire East Council		2026/27 Parish precepts payment – second instalment.	£15192.50

Payments To:

BACS	Sarah Giller	Clerks' net salary £1000.34 and expenses £37.90, Pension contributions £73.01 & HMRC £155.57 Includes adjustments for backdated salary £125.56. **AUGUST**	£1038.24
Spending power: GPOC			
BACS	Terry Gibson	Specialist liability insurance cover through Markel International Insurance Company Limited for Community Orchard Langley per annum.	£100.80
Spending power: GPOC			
BACS	Langley Methodist Church	Room hire 12/8/26	£24.00
Spending power: GPOC			
DD	Spoton.Net Ltd (It'seeze website)	Months subscription invoice date 14th August 2026	£58.80
Spending power: GPOC			
DD	SSE Energy Solutions	Electricity Supply Invoice period 01/07/26 to 31/07/26	£91.83
Spending power: GPOC			
DD	Unity Trust Bank	Bank charges **AUGUST**	£7.00
Spending power: GPOC			

Pension Contributions:

DD	NEST (National Employment Savings Trust)	**AUGUST contribution** Employee pension contribution - 5% - £55.38 Employer pension contribution - 3% - £17.63	£73.01
Spending power: GPOC			

HMRC payments:

BACS	HMRC	HMRC Income Tax **AUGUST 2026**	£155.57
Spending Power: GPOC			

Additional Payments:

BACS	Mrs S Giller	IONOS payment for Domain.co.uk suttonparish.co.uk 26/08/26 – 25/08/28	£23.98
Spending Power: GPOC			

214/26 **THE COUNCIL RESOLVED** to **note** the completion of External Audit with one issue raised:
"Section 1, Assertion 10 has been incorrectly completed, as the Council has not published an Accessibility Statement on its website and therefore cannot demonstrate compliance with the website accessibility requirements set out in the Practitioners' Guide and the Public Sector Bodies Accessibility Regulations. This is consistent with the Internal Auditor's response to Internal Control Objective O. "

215/26 **THE COUNCIL RESOLVED** to **agree** to adopt and publish the "Accessibility Statement" on the Parish Council website to demonstrate compliance with website accessibility requirements.

216/26 **THE COUNCIL RESOLVED** to **note** that the "Notice of Conclusion of Audit" has been published along with the certified AGAR (Sections 1, 2 & 3) on the parish councils' website and **agree** to publish the "Notice" on the smaller authority's website for at least 14 days.

217/26 **THE COUNCIL RESOLVED** to **approve** verify figures from bank statements against bank reconciliations for July and August 2026.

218/26 **THE COUNCIL RESOLVED** to **agree** adoption and implementation of Local Government Services Agreement salary scales for 2026/27 (backdated to April 2026).

219/26 **THE COUNCIL RESOLVED** to **agree** in retrospect to the payment of £100.80 per annum for insurance cover for events/maintenance of the Community Orchard Langley and **note** Risk Assessment for Autumn Mowing.

MATTERS FOR CONSIDERATION BY THE COUNCIL

220/26 **THE COUNCIL RESOLVED** to **agree** to adopt draft Memorial policy 2026 with two minor amendments to 3g and 4v.

221/26 **THE COUNCIL RESOLVED** to **agree** to discuss the proposed Terms of Reference for a working group considering the allocation of NCIL Monies and possible adoption of a Neighbourhood Plan at the October meeting.

222/26 **THE COUNCIL RESOLVED** to **discuss** the Remembrance Day procedure and risk assessment and **agree** that at the beginning of the service an introduction is made to ensure that the main body of parade e.g. scouting groups, choir is followed by the rest of the congregation.

223/26 **THE COUNCIL RESOLVED** to **discuss** and **agree** response to CIC in seeking a long-term plan/sustainable solution for the maintenance of three garden sites within the parish.

Site 1 - Hall Lane bed - at corner after left turn onto Gonville – arrangements agreed with residents.
Site 2 - Lyme Green bed (at the village sign) - Lyme Green Councillor will investigate and report back to the meeting in October.
Site 3 - The War Memorial - an allotment tenant has agreed to plant the parish planters for £50–£60. He will replace the compost and plant red flowers for Remembrance Day. Councillors will speak with nearby residents to seek assistance with watering during dry spells. AGREED.**AGREED**

ALLOTMENTS

224/26 **THE COUNCIL RESOLVED** to **receive** report regarding the current position of the allotments.

- All plots are now fully allocated.
- Councillors will meet for a plot inspection on 18 September at 4:00 p.m.
- A problem with one of the standpipes has been resolved.
- **Fencing:** Councillors will investigate and recommend the most suitable type of fencing (e.g., chestnut paling).
- **Standpipe near gate:** A councillor will investigate the feasibility of installing an additional standpipe at the top of the allotment.

225/26 THE COUNCIL RESOLVED to **consider** the request for a second location for bark chips however, Members noted that the bark chips are provided as a favour and therefore the Parish Council is not in a position to give permission for an additional location.

HIGHWAYS, FOOTPATH and LIGHTING MATTERS

226/26 THE COUNCIL RESOLVED receive reports on highways/footpath/lighting issues and **agree** action.

- Issue with lights in the Pleasance – Councillors to investigate.
- Footpath 16 – steps need resetting and path resurfacing.
- Column 64 – light blinking at the junction of Robin Lane/Lindrum Avenue.

THE GRAPEVINE

227/26 THE COUNCIL RESOLVED to discuss ideas for inclusion in the next Grapevine magazine and **agreed** *(deadline 12th October)*

- Sunflower competition winners.
- Planters – contact residents who would like to help and tend the planters in the pleasance.
- New Councillor deadline 5th November.

PLANNING

228/26 THE COUNCIL RESOLVED to **agree** comments for return to the relevant authority for these new applications:

Application Nr:	26/2918/OUT
Site address:	THE BUNGALOW, Gaw End Lane, Lyme Green, SK11 0JZ
Proposal:	Outline application for the demolition of existing dwelling and re-development with 4x dwellinghouses and associated works.
Deadline:	9th September 2026 (waiting to receive confirmation of extension).

THE COUNCIL RESOLVED to **agree** the following comments to send to Cheshire East Council*: "Sutton Parish Council would strongly object to this application for the following reasons:*

- ***Over-intensification of the site** – the scale and density of the proposed development are excessive for the location.*
- ***Proximity to the listed building, Toll Bar Cottage** - The Parish Council is concerned that the development would adversely affect the setting and significance of this listed building.*
- ***Impact on visual amenity** – the dwelling proposed on Plot 4 would impinge on the visual amenity of the recreational area of Bollin Grove Estate.*
- ***Loss of mature native trees** - The Parish Council is concerned about the loss of the mature native trees on site. We would request that the Case Officer accounts for the mature trees felled in the six months before the application was submitted in the required provision of ecological enhancement and biodiversity net gain.*

229/26 Noted; Decisions, appeals and withdrawals this month:

Application Nr:	26/2745/HOUS
Site address:	8 Gonville Avenue, Sutton, Macclesfield, Cheshire East, SK11 0EG
Proposal:	Single storey side and rear extensions.
Decision:	Approved With Conditions

Application Nr:	26/2124/HOUS
Site address:	46 Main Road, Langley, Macclesfield, Cheshire East, SK11 0BU
Proposal:	Proposed alterations and rear extension
Decision:	Approved With Conditions

Application Nr:	26/1688/HOUS
Site address:	18 Forest Drive, Langley, Macclesfield, Cheshire East, SK11 0BY
Proposal:	Demolition of Existing Garage and Construction of Two Storey Side/Rear and Single Storey Rear extensions and General Alterations
Decision:	Approved With Conditions

CORRESPONDENCE received:

THE COUNCIL RESOLVED to **note** the following correspondence and **agree** action if required:

230/26 CEC - Cheshire East Declaring Gifts and Hospitality - Town and Parish Members.

231/26 CEC - Publication of parish/town councillor's registers of interests.

232/26 MOP - lack of dog waste bins Bollin Grove development, Lyme Green and **agreed** to contact the developer to ask whether they are considering installing waste bins.

233/26 CEC Highways structures - footpath concerns Langley Road.

234/26 MOP - Request for Action Regarding Excessive Advertising Signs in Langley and **agree** to ask Seddons to remove unnecessary signs and raise with planning enforcement regarding the legality of for sale signs.

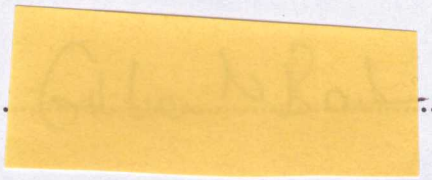
235/26 MATTERS FOR INCLUSION ON NEXT AND FUTURE MEETING AGENDA

- To **discuss** meeting held with the Langley Fete Committee on 10th September. *(October)*
- To **discuss** allotment fencing.

236/26 DATE OF NEXT MEETING - THE COUNCIL RESOLVED to agree the date for next meeting as Thursday 22nd October 2026 commencing **at 7.30 p.m.**

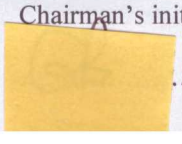
There being no other business the Chairman declared the meeting closed at 21.10 p.m.

Minutes agreed by Sutton Parish Council as a true record



..... Chairman

Chairman's initials



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Appendix 1 - Report from the Macclesfield Policing Team – PCSO J Newns

Surgery Dates
Wednesday 16th Sept 10:30-11:30am Langley Methodist Church
Saturday 26th Sept 3-4pm Sutton Café Sutton General Store
Sunday 27th Sept 2-3pm Lyme Green Surgery Lyme Green Park

Incidents of note
05/08/2026 - Reports of man taking things from doorsteps in Sutton
05/08/2026 - Theft of Vehicle Hawk Way Lyme Green
06/08/2026 - Stop Search London Rd Lyme Green
08/08/2026 - Reports of people having BBQ in Macclesfield Forest
13/08/2026 - Suspicious vehicle Lyme green Business Park
14/08/2026 - Damage to vehicle Road Traffic Collision Fitzwilliam Av Sutton
18/08/2026 - Tools stolen from builders site Gaw End Lane Lyme Green
20/08/2026 - Theft from vehicle Bell Avenue Sutton
21/08/2026 - Burglary Minor Avenue Lyme Green
22/08/2026 - Damage to fence panel and missing person Ridge Hill Sutton

Appendix 2 - Report from the Climate Emergency Working Group

Meeting 6th July 2026
Notes from the working group meeting to consider a Neighbourhood Plan for Sutton Parish and Neighbourhood Community Infrastructure Levy.

Present Cllrs. Gill Barber, Mili Bhatia, Eleanor Hall, Jane Sinclair Smith

1) **Terms of Reference** were discussed in order to prepare them for presentation to the full council meeting in September.

2)**Neighbourhood Plan.**
The Neighbourhood plan is designed to protect our environment.

CEC have offered support to guide us through the initial process.
Greg Woolridge, Strategic Planning Officer is our contact for this.

There is no longer grant funding for drawing up a Neighbourhood plan so financing it will have to come from the council budget.
Estimated costs are on average about £14,000.
We proposed to contact councils who already have a plan to try to get some indication of what their costs were and which consultants they used as we would need to engage a planning consultant to help with the process.

The first step is to establish Sutton parish borders.
We have our parish map of Langley, Lyme Green Sutton and
Higher Sutton which defines the borders.

The next step is to consult with our residents & businesses through a public meeting along with a survey delivered to all households and businesses in the parish. These two methods would help us to define what local residents feel about our community, what they value, how they would like to see the parish develop in the 5/10 years etc.
It was suggested we look at the old parish plan to give us a history of what has gone before. Jane thought she had a copy of that.
Mili offered to research consultants we could possibly employ and find out some costings.

3)**Neighbourhood Community Infrastructure Levy.**

The Parish Council have been awarded three sums of money as a result of new housing developments in our parish.

£ 114,513,01. = land South of Gaw End Lane/ West of London Road, Lyme Green.
£ 115,385.83. = Land South of Gaw End Lane/ West of London Road,Lyme Green.
£ £2,956.29 = The Sutton Game keeper, Hollinhey Lane, Sutton

There is not a free hand of how to spend Infrastructure Levy.
It can only be used for :

a)social infrastructure,
b)physical infrastructure,
c)green infrastructure.

It must be spent within five years of receipt or returned to CEC.
It must be used in the local area and again in consultation with the local community.

Therefore, it was considered that consultation in a public meeting could probably cover both subjects, ie Neighbourhood plan & NCIL.

Some ideas for the use of the NCIL money were, improving our infrastructure, repair of potholes, traffic calming measures, new pavements, road signs.
We were not sure if the NCIL money can be used to prepare the Neighbourhood Plan.
Eleanor was going to explore exactly what we can use the money for. eg can we take £3000 from the NCIL monies to cover what we have paid to Lyme Green Community Hall to help them employ an architect?

Date of next meeting to be agreed.