

# SUTTON PARISH COUNCIL

## MINUTES OF THE PARISH COUNCIL MEETING

HELD ON THURSDAY 11<sup>TH</sup> JANUARY 2024 COMMENCING at 7.30 P.M.

IN ST. JAMES CHURCH HALL, CHURCH LANE, SUTTON, SK11 0DS

### PRESENT

**Councillors:** G Barber (Chairman), J Sinclair Smith (Vice Chairman), D Fosbrook, B Griffiths, E Hall and A Waller.

**Also present:** The Parish Clerk and Ward Councillor C O'Leary. There were five members of the public (MOP) present.

- 1/24 **THE COUNCIL RESOLVED** to **receive** and **accept** apologies for absence from PSCO J Newns and Councillors R Chamberlain, T Priestman, K Stepien-Bialy and T Whiskard. Cllr M Bhatia was not present.
- 2/24 **THE COUNCIL RESOLVED** to **receive** Dispensations and Declarations of Interest: Cllrs Sinclair Smith and Barber declared an interest in Item 08/24 (as members of the PCC).
- 3/24 **THE COUNCIL RESOLVED** to **agree** and sign the Minutes as a true record of the meeting held on 14<sup>th</sup> December 2023.
- 4/24 **Public Participation – THE COUNCIL RESOLVED** to **receive** information/queries/questions from members of the public (MOPs): there were five members of public present who spoke regarding their concerns for planning application 23/4790M at Higher Ridgeway Farm.

### MEMBERS REPORTS

- 5/24 **THE COUNCIL RESOLVED** to **receive** report from the Cheshire East Ward Member: **(See Appendix 1)**
- Members discussed the Gaw End Lane development with regards the pedestrian crossing not being built until the development is finished and **agree** to write to the developer suggesting that it would be in their interest, in respect of safety, to have the crossing built before the housing is finished.
- 6/24 **THE COUNCIL RESOLVED** to **receive** report from Macclesfield Neighbourhood Policing Team. **(See Appendix 2)**
- 7/24 **THE COUNCIL RESOLVED** to **receive** report of the Climate Emergency Working Group: **(See Appendix 3)**
- 8/24 **THE COUNCIL RESOLVED** to **receive** report from graveyard working group: Nothing to report.
- 9/24 **THE COUNCIL RESOLVED** to **receive** report from the Lyme Green Community Hall Working Group: **(See Appendix 4)**

### FINANCE

- 10/24 **THE COUNCIL RESOLVED** to **agree** donation of £250 to the Three Villages Community Interest Company (CIC) as **agreed** in the Councils budget for 2023/24.
- 11/24 **Remembrance Day - THE COUNCIL RESOLVED** to **agree** to continue with Dutton Traffic Management Services for 2024 (cost £1445 plus VAT).
- 12/24 **THE COUNCIL RESOLVED** to **approve** Income and Expenditure report for 3<sup>rd</sup> Quarter financial report (Oct-Dec 2023) and **verify** figures against bank reconciliation (up to 31<sup>st</sup> December 2023).
- 13/24 **Business Continuity - THE COUNCIL RESOLVED** to **note** Clerks responsibilities for business continuity.
- 14/24 **THE COUNCIL RESOLVED** to **consider** assessment of risk and **review** the following:
- a. Insurance (*up for renewal 31/3 24*)  
*Public Liability cover £10M*  
*Fidelity cover £150,000*
  - b. Financial regulations (*no change*)
  - c. Risk assessment. (*Amendments made*)
  - d. Standing orders (*no change*)
  - e. Asset register (*no change*)
  - f. Model Publication Scheme. (*Amendments made*)
- 15/24 **THE COUNCIL RESOLVED** to **agree** purchase of notice board for Lyme Green Allotments (*Total £738 incl VAT*).
- 16/24 **THE COUNCIL RESOLVED** to **approve** schedule of receipts and payments for January 2024.

### Receipts From:

Park 4All Lyme Green	Refund for Christmas event which did not take place.	£50.00
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**Payments To:**

BACS	Sarah Giller	Clerks' net salary £746.20 and expenses £57.75 Pension contribution £48.40 HMRC payment due £13.80 <b>DECEMBER</b>	£803.95
<i>Spending power: GPOC</i>			
BACS	F Davies & Son Ltd	Street Lighting: Order 289 Column 33 - Scout hut Column 38 - Langley Road Lyme Green - bus shelter Order 290 Column 25 - Balliol Close	£316.46
<i>Spending power: GPOC</i>			
BACS	F Davies & Son Ltd	Work carried out on Christmas tree lighting in the Sutton area. Labour and storage £110, 51 x bulbs. £108.12	£261.74
<i>Spending power: GPOC</i>			
BACS	The National Allotment Society	Local Authority Membership Renewal due 15 <sup>th</sup> January 2024	£66.00
<i>Spending power: GPOC</i>			
DD	SSE	Account for 02/11/23 – 30/11/23 (collected by DD 25 <sup>th</sup> December 2023)	£163.26
<i>Spending power: GPOC</i>			
DD	Spoton.Net Ltd (It'seeze website)	Months subscription December 2023	£54.00
<i>Spending power: GPOC</i>			
DD	Unity Trust	Service Charge	£18.00
<i>Spending power: GPOC</i>			
<b>Pension Contributions</b>			
DD	NEST (National Employment Savings Trust)	<b>DECEMBER contribution</b> Employee pension contribution - 5% - £40.00 Employer pension contribution - 3% - £8.40	£48.40
<i>Spending power: GPOC</i>			
<b>Additional payments:</b>			
BACS	Keith Roberts	For installation and removal of Christmas	£650.00
<i>Spending power: GPOC</i>			
BACS	Anthony Boon	Maintenance of the Pleasance & around benches on Ridgehill, Sutton. Pinfold, Jarman – clear interior of ivy/brambles	£750.00
<i>Spending power: GPOC</i>			
BACS	F Davies & Son Ltd	Street lighting Order 291 – Column 30 Fitzwilliam Ave.	£109.80
<i>Spending power: GPOC</i>			

**MATTERS FOR CONSIDERATION BY THE COUNCIL**

**17/24 THE COUNCIL RESOLVED to consider** any issues raised during the Christmas events 2023. –

- Lane Ends - event went well and was well attended.
- Lyme Green - due to illness the event did not take place.
- Langley - event went well with a lot of new residents from the new estate. Mulled wine and mince pies were provided. There was an issue with the tree base not being stable. Members discussed whether a residents might like a live tree planted. Letter to be sent to residents around Brighton Crescent regarding their thoughts on a permanent tree and enquire whether United Utilities would donate a permanent tree.

**18/24 THE COUNCIL RESOLVED to agree** to continue with the procedure from 2023 for Sunflower Competition 2024.

**HIGHWAYS MATTERS**

**19/24 THE COUNCIL RESOLVED to receive** reports on highways issues and **agree** the following actions:

- Hollin Lane - between Foxbank Farm towards Rossen Dale. First 100m the hedge is very overgrown and spikey before there is a complete collapse of fence. With pavement disintegrating this is very dangerous to walk especially at night.
- Flood at the top of Bullocks Lane.
- Tunncliffe Road between the shop and Belle Avenue the road is disintegrating and in poor condition.

## THE GRAPEVINE

22/24 THE COUNCIL RESOLVED to agree to discuss ideas for inclusion in the next Grapevine magazine (deadline March/April).

- To advertise the Sunflower Competition.

## PLAYGROUNDS

21/24 THE COUNCIL RESOLVED to receive report from Park 4All @Lyme Green: (See Appendix 5)

## PLANNING

22/24 THE COUNCIL RESOLVED to agree comments for return to the relevant authority for these new applications:

Application No:	23/4736M
Proposal:	Coffee Shop with Drive Thru Facility, parking provision, landscaping, freestanding and elevational signage, associated illuminated and non-illuminated advertising and associated works
Location:	Existing car park and landscaping, Lyme Green Retail Park, Macclesfield, SK11 0TB
Deadline	31st January 2024

THE COUNCIL RESOLVED to agree the following comments to send to Cheshire East Council: *“Sutton Parish Council have no objection to this application.”*

Application No:	23/4737M
Proposal:	Coffee Shop with Drive Thru Facility, parking provision, landscaping, freestanding and elevational signage, associated illuminated and non-illuminated advertising and associated works (Main application 23/4736M)
Location:	Existing car park and landscaping, Lyme Green Retail Park, Macclesfield, SK11 0TB
Deadline	24th January 2024

THE COUNCIL RESOLVED to agree the following comments to send to Cheshire East Council: *“Sutton Parish Council welcome further development however, we are mindful that this will increase the traffic flow into and out of the site and therefore Members would welcome improvement to the existing junction with traffic lights or a roundabout. Furthermore, we would support the request of toilets and changing facilities as the retail park grows.”*

Application No:	23/4766M
Proposal:	Single storey rear extension and garage conversion.
Location:	Hollinswood, Langley Road, Langley, SK11 0DR
Deadline	11 <sup>th</sup> January 2024

THE COUNCIL RESOLVED to agree the following comments to send to Cheshire East Council: *“Sutton Parish Council have no objection to this application unless deemed unneighbourly.”*

23/24 THE COUNCIL RESOLVED to confirm/refute accuracy of information presented:

Application No:	23/4790M
Proposal:	Certificate of existing lawful use/development for mixed use of agriculture and the keeping of horses, the formation of a manege and the erection of a field shelter and a stable block comprising 3 loose boxes and tack room.
Location:	HIGHER RIDGEGATE FARM, CLARKE LANE, LANGLEY, CHESHIRE, SK11 0NE
Deadline	24 <sup>th</sup> January 2023

THE COUNCIL RESOLVED to agree the following comments to send to Cheshire East Council: *“Sutton Parish Council would comment on the accuracy of this application as follows:*

- The arial photographs, submitted with the application, do not seem to provide evidence or give sufficient proof to support the application.
- We note that the more recent elements on the site were refused planning in September 2023 and would like to enquire whether enforcement action has been taken?
- We would reiterate our comments made with the application 22/2201M.”

24/24 Noted; Decisions, appeals and withdrawals this month:

Application No:	23/1956M - APP/R0660/D/23/3333275
Proposal:	New double door
Location:	23, KNOTTING ROAD, LANGLEY, SK11 0AU
Appeal start:	20-Dec-2023

Application No:	22/3691M
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<b>Proposal:</b>	Two storey extension
<b>Location:</b>	Ridge Cottage, Hollin Lane, Sutton, SK11 0NN
<b>Appeal start:</b>	Withdrawn

<b>Application No:</b>	23/0678M
<b>Proposal:</b>	Proposed replacement garage and store north of Ridge Cottage.
<b>Location:</b>	Ridge Cottage, Hollin Lane, Sutton, SK11 0NN
<b>Appeal start:</b>	Withdrawn

**CORRESPONDENCE**

- 25/24 Cheshire East Council – Gaw End Lane S106 money – Flowerpot Junction.
- 26/24 Cheshire East Council - Use of S106 highways contribution from Gaw End Lane development for improvement works to the Flower Pot junction in Macclesfield.
- 27/24 Cheshire East Council - Member enquiry - New streetlights at Lavender Fields development (formerly Langley business park), Langley, Sutton Parish 23454153.

**28/24 MATTERS FOR INCLUSION ON NEXT AND FUTURE MEETING AGENDA**

- Maintenance of Meg Lane phone kiosk.
- To **receive** report from Macclesfield Forest Working Group
- To **submit** quotes for Insurance cover (expires 31<sup>st</sup> March 2024)
- To **review** Parish Council policies.
- To **consider** quote for refurbishment of Millennium Signs (*Sutton, Langley during 2024 25 and 2025 26*). (*Feb 2025*)
- Notice board Ridge Hill.

29/24 **DATE OF NEXT MEETING - THE COUNCIL RESOLVED to agree the date for next meeting as 8<sup>th</sup> February 2024 commencing at 7.30 p.m.**

There being no other business the Chairman declared the meeting closed at 9.20 p.m.

Minutes agreed by Sutton Parish Council as a true record

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..... Chairman

## Appendices

### Appendix 1 – Ward Councillors report

- There have been parking issues over the last couple of weeks in Langley (Macclesfield Forest) which, he has been taking up with Cheshire East Council to resolve.
- Continues to pursue issues around S106 monies. With respect of Lavender Fields (monies for playing fields in Langley), Gaw End Lane (education and transport money) for Hollinhey School and challenging the Flowerpot junction allocation of monies to divert to where it is needed at Lyme Green.
- It was brought to Members attention that CEC have sent out a budget consultation which ends 27th January.

### Appendix 2 – Macclesfield Neighbourhood Policing Team

Surgery dates are:

Saturday 13<sup>th</sup> January - Sutton Café 10-11am

Sunday 14<sup>th</sup> January - Lyme Green Park, Robin Lane 2-3 pm

Monday 15<sup>th</sup> January - St Michaels Church, Wincle 9-10 am

Wednesday 24<sup>th</sup> January - Langley Methodist Church 10.30 am – 11.30 am

Continued support regarding Hollinhey Primary School Parking and other police related school issues.

I intend giving TRUCAM speeding enforcement attention on Byrons Lane, Hall Lane, Jarman and Langley Road this month.

Incidents of note:

12/12/23 - Broke down vehicle Fools Nook.

13/12/23 - Theft from Lyme green Business Park.

01/01/24 - Alarm activation Macclesfield Golf Course - all in order.

07/01/23 - 2 vehicle road traffic collision Ryles Arms, Sutton.

08/01/23 - Front number plate stolen off vehicle at Daisy Bank Farm, Sutton.

Plenty of “Police Residents Voice Surveys” were completed on the ward during December. I encourage any of you to complete a survey if you have not done one.

Do a search on Cheshire Constabulary web page.

### See Appendix 3 - Climate Emergency Working Group (Report January 2024)

The Climate Emergency Working Group met on the 8th January.

The Parish Council has put in an application for an Asset Transfer of Turnip Brow.

The Parish Council want the land solely for community purposes and so it was agreed to wait until the outcome of the land ownership before either party can take matters forward. The PC remain committed to ensuring full community consultation before moving ahead with any detailed plans.

The possibility of the creation of a community Orchard at Turnip Brow in Langley was the main agenda item. A resident with an interest in the land attended as did two representatives from Macclesfield Wild Network.

The resident indicated that he had put in an application for the land’s purchase, primally for grazing but would also consider how his plans would compliment those of the Parish Council, if he were to be successful in the purchase.

Other items discussed at the meeting were:

- the need to ensure that any section 106 money for Langley playing field development dovetails with the plans for Turnip Brow (no duplication of effort or cost)
- agreement to join the CEC Sustainability Climate Hub – an online resource for Town and Parish Councils.

#### **Appendix 4 - Lyme Green Community Hall Working Group**

A meeting scheduled for mid-December was postponed due to lack of a quiet venue, our most recent meeting was 8<sup>th</sup> January however, two members were unable to attend due to sickness.

The meeting on the 8<sup>th</sup> did provide very fruitful as the Senior Development Lead at Community Voluntary Services attended to advise how she could assist our working group with the preparation of a public consultation document for delivery to residents of Lyme Green. Such a document is one of the areas we will be working on in the coming weeks/months. When a draft is finalised a printing cost will be obtained, and we will liaise further with the Council.

One of our priorities from the outset was for a meeting to be arranged with the site manager of Bovis for us to view the plot of land and ascertain various facts, for Example; title for the land, ground rent, existing conditions that may determine what will happen to the land if not used for a community hall, size of plot etc. The Ward Councillor is arranging this site visit.

Contact with staff/volunteers at existing halls has been commenced in order to ascertain, how successful they are, how they are funded, and many more questions being asked to help with our task of identifying, need-sustainability and viability for a Community Hall at Lyme Green.

We decided in 2023 that we would leave identifying a new member of the group from Lyme Green residents until early 2024, we expect to address this shortly.

#### **Appendix 5 - Park 4All @Lyme Green.**

1. Christmas event; As your members are aware we had to cancel the event before we had arranged to have the flyers printed, this was unfortunate and came about with cancellations from Santa and the Pizza van. The volunteers who were arranging the event did not have enough time to re structure the evening. We have returned your kind donation of £50 and no printing has been undertaken for which you had allocated £42.
2. Request for funds towards the wet area; We acknowledge that your members are unable to allocate funds from your 2024/25 budget to provide what is in effect a completion to the drainage project that you had already funded. It is disappointing that this wet area will now have to remain and continue to be subject of complaints regarding the dirty, muddy and stagnant water. We understand that you have suggested that monies due from the Bovis 106 agreement could be used for this area, you will be aware that most of the sports monies from the 106 agreement are going towards the Leisure Centre and new football pitches on Congleton Road, our community park will receive a small amount of monies, the exact figure is not known at this time, however, it has been aligned with the cost of a small LAP play area (Local Area for Play), if we receive £15,000 we will be surprised. Whatever, monies are received has already been allocated by our trustees to improvements to the perimeter path. Ansa, always assured us that this path would be accessible, however, we have received numerous complaints that it is not. As we are not experts in self binding paths we are in the process of paying a professional organisation to examine the path and provide a written report, if this assessment confirms it is not accessible it will then be used to try and ensure Ansa make changes, we would like to see it changed to a tarmac path for which the funds from the 106 agreement will be used. We already have quotes for this upgrade.
3. CEC Green Spaces consultation; As you are aware our park was classed as a 'LOW' maintenance which would mean that the grass and other trimming/spraying would be less than it is now. Park 4 all undertook to have this changed and provided some printed questionnaires for those residents who were unable to complete online, together with a social media campaign. We were trying to achieve a change from LOW to HIGH, which would help with any future application from volunteers to have our park awarded a 'green flag' award. At this time we do not know the result of the consultation, however, CEC have confirmed that the LOW rating is wrong and will be changed, they wouldn't commit as to whether it would be to MEDIUM or HIGH, this being dependant on the consultation result. (It was also in the wrong category of a sports field-this will also be changed) Langley and Cop Meadow were both MEDIUM at the time of the consultation. From a conversation with Ansa, it is thought that Ansa will not support a HIGH rating as they do not have the logistics available because of the budget cuts.
4. Other improvements; Our gardening group volunteers work hard to grow vegetables, fruit and herbs. Water in the summer months has been a challenge as Ansa will not allow us to have water butts due to a minimal risk of Legionnaires disease, we have, therefore, raised monies to provide a mains water supply from United Utilities, we have permission from Ansa/CEC and Fairway's Landscapes/UU will undertake the work before spring. We

are also hoping to change the existing gardeners shed for a 8'x8' container with a living roof, the monies for this are subject to a lottery grant application which has been submitted. (The existing shed is not secure enough and a larger size would prove beneficial for the tools and spare books for the library)

5. Wildflower area; Cop Meadow Enhancement Group have been working with volunteers/trustees from Park 4all to create an area in both Cop Meadow and Lyme Green Community Park where a variety of wildflowers will be sown in March/April of 2024, Ansa staff will assist in the preparation of the areas and volunteers will take it forward to completion, we hope that these areas will provide a spectacular display of flowers in the summer.