

# SUTTON PARISH COUNCIL

## MINUTES OF THE PARISH COUNCIL MEETING

**HELD ON THURSDAY 11<sup>TH</sup> APRIL 2024 COMMENCING at 7.30 P.M.**

IN ST. JAMES CHURCH HALL, CHURCH LANE, SUTTON, SK11 0DS

**PRESENT**

**Councillors:** G Barber (Chairman), R Chamberlain, C Eyre, D Fosbrook, K Stepien-Bialy, E Hall, B Griffiths and J Sinclair Smith (Vice Chairman).

The Chairman welcome new Councillor Eyre representing the Lyme Green Ward.

**Also present:** The Parish Clerk and one member of the public (MOPs) was present.

- 94/24 **THE COUNCIL RESOLVED** to **receive** and **accept** apologies for absence from PSCO J Newns, Ward Councillor C O’Leary and Cllrs T Priestman, A Waller and T Whiskard. Cllr M Bhatia was not present.
- 95/24 **THE COUNCIL RESOLVED** to **receive** Dispensations and Declarations of Interest: Cllr Barber and Cllr Jane Sinclair Smith declared an interest in Item 101/24 (as a member of the PCC) and Cllr Stepien-Bialy in 110/24 (as Editor of the Grapevine).
- 96/24 **THE COUNCIL RESOLVED** to **agree** and sign the Minutes as a true record of the meeting held on 14<sup>th</sup> March 2024.
- 97/24 **Public Participation – THE COUNCIL RESOLVED** to **receive** information/queries/questions from members of the public (MOPs): **None received.**

**MEMBERS REPORTS**

- 98/24 **THE COUNCIL RESOLVED** to **receive** report from the Cheshire East Ward Member. (See Appendix 1).
- 99/24 **THE COUNCIL RESOLVED** to **receive** report from Macclesfield Neighbourhood Policing Team: (See Appendix 2)  
Reported by a member of the public that blue bike and helmet has been left at Teggs Nose Reservoir for around two weeks.
- 100/24 **THE COUNCIL RESOLVED** to **receive** report of the Climate Emergency Working Group. (See Appendix 3)
- 101/24 **THE COUNCIL RESOLVED** to **receive** report from graveyard working group: **There was nothing to report.**
- 102/24 **THE COUNCIL RESOLVED** to **receive** report from the Lyme Green Community Hall Working Group: (See Appendix 4) and **agreed** that Cllr Eyre would join the Working Group.

**FINANCE**

**103/24 THE COUNCIL RESOLVED** to **approve** schedule of receipts and payments for April 2024:

**Receipts From:**

CHQ	Whalley	Allotments - Plot 12	£54.00
BACS	Heapy	Allotments - Plot 7B	£28.65
BACS	Harrison	Allotments – Plot 4A	£29.70
BACS	Heyes	Allotments – Plot 5A/6A	£42.57
BACS	Worsley	Allotments - Plot 5B	£28.75
BACS	S Hicks	Allotments - Plot 8B	£29.10
BACS	Harrison	Allotments - Plot 3	£30.00
BACS	Cheshire East Council	2024/25 – Precept Payment 1 <sup>st</sup> instalment	£14157.00

**Additional receipts:**

CHQ	Mrs H A Watkins & Mr K B Watkins	Insurance for - Plots 10 and 11A	£3.00
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**Payments To:**

BACS	Sarah Giller	Clerks’ net salary £807.98 and expenses £37.85 Pension contribution £52.44 HMRC payment due: £12.80 <b>MARCH</b>	£833.03
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**Spending power: GPOC**

BACS	Signs for Cheshire	INV 11241 Payment for 50% outstanding payment for Notice Board.	£369.00
<b>Spending power: GPOC</b>			
BACS	Cheshire Association of Local Councils	Subscription fee 2024/25	£831.82
<b>Spending power: GPOC</b>			
BACS	The Community Heartbeat Trust (Solutions) Ltd	INV 20831 - Annual Support 1/4/24-01/4/25	£604.80
<b>Spending power: GPOC</b>			
DD	SSE	Account for 01/02/24 – 29/02/24 (collected by DD 28 <sup>th</sup> March 2024)	£163.26
<b>Spending power: GPOC</b>			
DD	Spoton.Net Ltd (It'seeze website)	Months subscription MARCH 2024	£54.00
<b>Spending power: GPOC</b>			
<b>Pension Contributions:</b>			
DD	NEST (National Employment Savings Trust)	<b>MARCH contribution</b> Employee pension contribution - 5% - £42.52 Employer pension contribution - 3% - £9.92	£52.44
<b>Spending power: GPOC</b>			
<b>HMRC payments:</b>			
BACS	HMRC	HMRC payment covering Employee Income Tax <b>MARCH</b>	£12.80
<b>Spending Power: GPOC</b>			

**104/24 THE COUNCIL RESOLVED to approve** 4<sup>th</sup> Quarter finance report and verify figures against yearend bank reconciliation up to 31<sup>st</sup> March 2024.

**105/24 THE COUNCIL RESOLVED to note** Audit 2023/24 notifications received from:

- JDH Business Service Ltd – Notification of Internal Audit and
- PKF Littlejohn – Notification of External Audit.

#### MATTERS FOR CONSIDERATION BY THE COUNCIL

**106/24 THE COUNCIL RESOLVED to discuss** procedure for Annual Parish Meeting (APM) and Annual Meeting of the Council and **agreed** to provide refreshments for APM.

**107/24 THE COUNCIL RESOLVED to receive** update regarding allotments and **agreed** to arrange a skip for removal of rubbish on plot 15B (next size down).

**108/24 THE COUNCIL RESOLVED to agree** to request signage on Coalpit Lane directing HGV drivers to go another way (e.g. either ignore satnav, weight limit 3.5 tons, not suitable for HGV or no through route for heavy goods vehicle, narrow/weak bridge 3.5 tons max).

#### HIGHWAYS MATTERS

**109/24 THE COUNCIL RESOLVE to receive** reports on highways issues and consider action:

- Tree still overgrown at Plough House – chase Highways.
- Drainage issue – as you turn into Bullocks Lane at crossroads.
- Cricket Club – water issue still causing issues on road. Chase Highways.

#### THE GRAPEVINE

**110/24 THE COUNCIL RESOLVED to agree** ideas for inclusion in the next Grapevine magazine (deadline 15<sup>th</sup> April).

- Sunflower Competition Poster
- Scams to look out for.
- Poster advertising the Annual Parish Meeting.

#### PLAYGROUNDS

**111/24 THE COUNCIL RESOLVED to receive** report from Park 4All @Lyme Green: (See Appendix 5)

#### PLANNING

**112/24 THE COUNCIL RESOLVED to agree** comments for return to the relevant authority for these new applications: **NONE RECEIVED**

**113/24 Noted; Decisions, appeals and withdrawals this month:**

<b>Application No:</b>	23/3094M
<b>Proposal:</b>	An outside home office 2.3 metres x 4.4 metres at it's outside boundaries (smaller inside) - fully insulated wooden structure. Three windows and a pair of doors double glazed. The interior has power.
<b>Location:</b>	10, CRICKETERS WAY, LANGLEY, SK11 0AX
<b>Decision</b>	approved with conditions

<b>Application No:</b>	23/3627M HAWKSHEAD HOUSE, LEEK OLD ROAD, SUTTON, CHESHIRE, SK11 0JB
<b>Proposal:</b>	Proposed erection of new single-storey conservatory
<b>Location:</b>	HAWKSHEAD HOUSE, LEEK OLD ROAD, SUTTON, CHESHIRE, SK11 0JB
<b>Decision</b>	approved with conditions

<b>Application No:</b>	23/3116M
<b>Proposal:</b>	The lawful use of residential amenity land. The land, as specified in this application, has been in use as residential amenity land in association with Rock Cottage, for a period in excess of 10 years. Consequently, the use is lawful and immune from enforcement action.
<b>Location:</b>	Rock Cottage, HOLEHOUSE LANE, LANGLEY, SK11 0NB
<b>Decision</b>	positive certificate

<b>Application No:</b>	24/0490M
<b>Proposal:</b>	Non-material amendment to application 22/3765M - APP/R0660/W/23/3314797
<b>Location:</b>	The Sutton Gamekeeper, HOLLIN LANE, SUTTON, CHESHIRE, SK11 0HL
<b>Decision</b>	refused

**CORRESPONDENCE**

**THE COUNCIL RESOLVED** to receive the following correspondence:

**114/24** MOP – planning application for 10 Cricketers Way, Langley.

**115/24** Road Safety Team Cheshire East Highways – London Road, Lyme Green added to prioritisation list for speed management measures. Reported that there are a lot of details not shown on the map provided e.g. at Lyme Green Hall (The Settlement) there are houses for the disabled, a residential home for the elderly and nursery/pre-school. There is a lot of traffic emerging on the main road from this point.

In the past there has been two deaths and numerous near misses. Delighted they have been in touch and request site meeting to discuss as very timely as there has been an accident in the last seven days.

**116/24** Cheshire East Council – News release Cheshire Police and Crime Commissioner elections. Registering to vote.

**117/24** Cheshire East Highways – Speed Indicator Devices. No posts.

**118/24** Cheshire East Council - Bus Enhanced Partnership Forum – Invitation. (Cllr to attend)  
(Wed May 08, 2024 10 am - 12:00 pm)

**119/24 MATTERS FOR INCLUSION ON NEXT AND FUTURE MEETING AGENDA**

- To **consider** installing notice board for Rural Ward.
- Annual Parish Meeting. (May)
- Annual Meeting of the Council – Election of Chairman, Vice Chairman and appointment of working groups. (May)
- To **agree** that the Parish Council meets the criteria for General Power of Competence (GPC) (May)
- To **review** and confirm bank Signatories. (May)
- To **approve** end of year accounts for year ending 31<sup>st</sup> March 2024. (May)
- Annual Audit - to **approve** Section 1 - Annual Governance Statement 2023/24. (May)
- Annual Audit - to **approve** Section 2 – Accounting Statements 2023/24. (May)
- To consider quote for refurbishment of Millennium Signs (Sutton, Langley during 2024/25 and 2025/26). (Feb 2025)
- To consider purchase of a Gazebo. (May)
- Turnip Brow to consider the way forward with funding the transfer of the land. (June)

**120/24 DATE OF NEXT MEETING - THE COUNCIL RESOLVED** to agree the date for next meeting as **Thursday 9<sup>th</sup> May 2024 commencing at 7.30 p.m.**

**There being no other business the Chairman declared the meeting closed at 21.09 p.m.**

**Minutes agreed by Sutton Parish Council as a true record**

..... Chairman

DRAFT

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**Appendices**

**Appendix 1 – Ward Councillors report**

The Ward Member was unable to attend but forwarded the following emails on various matters:

- Near misses at Leek Old Road/Broad oak Farm (to make PCSO aware of this information).
- Members funding scheme for various issues (progress/status update) at Leek Old Road (Lining), Hollins Lane (Lining & patching), Hall Lane, Jarman (Sutton & Langley lining), Walker Lane (lining) and Crooked Yard Road, Walker Barn/Maccleasfield Forest (signage). All issues currently being assessed by Cheshire East Highways.
- Seddons Development – enquiry regarding earthworks which are shown on approved plan.
- Member enquiry regarding patching works to Walker Lane. (On carriageway repairs proposal but cannot confirm whether included in 2024/25 repairs programme).
- Quiet Lanes – no specific budget for maintenance of Quiet Lanes features. (Unlikely that such work would be prioritised). (Review “The Rights of Way Improvement Plan 2011/2026” for any information regarding budget for Quiet Lanes).

**Appendix 2 – Macclesfield Neighbourhood Policing Team Report**

Continued TRUCAM speed enforcement

Continued links with Hollinhey

Following police surgeries are:

Wednesday 17<sup>th</sup> April 10:30 a.m. - 11:45 a.m. Langley Methodist Church

Saturday 27<sup>th</sup> April 10 a.m. -11 a.m. Sutton Café Surgery

Sunday 28<sup>th</sup> April 2 p.m. – 3 p.m. Lyme Green Park

**Incidents of note:**

- 07/03/24 Burglary on Robin Lane at house that’s being developed.
- 13/03/24 Concern for Safety Coalpit Lane. All in order safe and well.
- 30/03/24 Four young men walking in gardens on Symondley Road – Search made by police. No trace of the suspects.
- 31/03/24 Suspicious vehicle Leek Old Road.
- 31/03/24 Assault young person on young person Lyme Green Park - Police have dealt.
- 03/04/24 Damage to vehicles on Gaw End Lane

**Appendix 3 – Climate Emergency Working Group**

The main focus of the meeting was to look at the draft action plan and to consider the tasks necessary to take it forward. Education and raising awareness of green issues continues to be an area where we feel we can make some progress.

It is proposed that the PC has a presence at the Langley Fete and at the Sutton Show. A gazebo will need to be purchased and posters printed. The cost of a stall at Langley Fete is £25. We will be promoting the use of the WWW Carbon Footprint Calculator and green waste composting. Other ideas are being considered and will be discussed at a further meeting on the 13th May.

The letter that was sent to businesses a few years ago asking for information on their “green credentials” will be re issued in a targeted way. The group noted that the PC itself now has a green energy supplier in SSE and felt this was worth putting on our own website and possibly a brief mention in the Grapevine. On the SSE website they say “SSE energy solutions provides access to green energy straight from our UK wind farms. We are providing a growing suite of energy products and distributed energy solutions to supply customers on their journey to net Zero”

We have been in touch with the headteacher at Hollinhey Primary and we are delighted that she says she will be happy for the school to be involved in promoting our green agenda. A meeting will be arranged to discuss this further.

It was noted that no further work can be done on the Community Orchard until the full council has agreed the finances. The Community Orchard remains the main project to visibly demonstrate the PCs commitment to their resolution to do their bit to support Cheshire East Council net zero target, promote green issues and community cohesion.

**Appendix 4 – Community Hall Working Group**

Parish Council meeting 9th April 2024 - Update from the Community Hall Working Group.

**Site meeting** - Last month you were updated regarding our siting meeting with Vistry's agent, and advised that; It was also confirmed in this meeting that the plot (freehold) would be handed over to the Parish Council for a nominal fee, we are waiting for further written information regarding this together with clarification of ground conditions on the site.

It is confirmed that the site would be handed over for the sum of £100 and that the Parish Council would pay their own legal fees. These fees would only increase if the Parish Council decided to set up a charity to hold the title to the land. (Referred to in March's update)

Information regarding ground conditions is still awaited and once received will be included in our final report.

**Research regarding other village halls** - This is still ongoing and will ultimately assist with the objectives of our working group, of establishing need, viability and sustainability of a hall at Lyme Green.

**Funding** - We continue to make enquiries into all possible sources of funding.

**Lyme Green public consultation** - The questionnaire has been distributed to all residents of Lyme Green and the completed questionnaires collected, this has taken some time as we have revisited each household to where possible collect the completed form. Answers/comments are being collated and will form part of our report to members to establish need, viability and sustainability of a hall.

Initial examinations indicates that of 310 forms delivered, 171 were returned, equal to 55% return rate, of which 151 said it was important to have a meeting place with 20 saying it wasn't.

A number of general comments appears to indicate that residents are unclear regarding what measures are being taken by the builders and CEC to ensure the safety of pedestrians and traffic, such as a reduced speed limit, parking and a pedestrian crossing, it may be something the Parish Council would wish to address in an update to the public. This may also raise the issue again of a 2nd notice board in Lyme Green.

**Next meeting** - We have been unable to meet in March and a meeting is now scheduled for Tuesday the 23rd April at 7.30pm at Sutton hall.

**New resident member of the WG** - We have yet to undertake this.

**Cllr Christine Eyre** - The working group invites Christine Eyre to join the team, if Christine would wish to join then agreement from members would be required.

**Appendix 5 – Report from Park 4All @Lyme Green**

**Water supply:** The mains water supply is in the process of being installed, the completion date is not known at this time. The work is being carried out by Fairways Landscapes and United Utilities.

**Gardening Group Tool storage:** The small container with living roof has now been installed and is in the process of being fitted out with shelving for the gardening group.

**Wildflower area:** The first stage of ground preparation has been undertaken, with the area being rotovated soon, this will be followed by the wildflowers being sown.

**Snowdrops:** With the permission of the site agent of Vistry Homes, volunteers recovered 1000's of snowdrops (worth hundreds of pounds) that would otherwise have been lost due to the house building around Gaw End Lane, these snowdrops have now been replanted in Lyme Green Community Park.

**Perimeter path:** The perimeter path which is made up of a self bind material installed by Ansa and funded by the National Lottery has fell short in being fully accessible, we have taken Ansa to task about this before and they just undertook some maintenance on a small area near the community library, this area has proved to be no better than it was before, as we are not experts in this field we commissioned an accessibility report from a professionally qualified company. The report supports the concept that the path has not been constructed properly and we are in the process of once again taking Ansa to task about this.