

## SUTTON PARISH COUNCIL

### AGENDA

**DATE:** 11<sup>th</sup> March 2021  
**TIME:** COMMENCING 7.30 p.m.  
**VENUE:** Via Zoom Virtual Conferencing

*Members of the public are welcome to attend this meeting. To do so follow the instructions on our website <http://suttonparish.co.uk/>, or contact the Parish Council Clerk at [suttonparish@aol.com](mailto:suttonparish@aol.com) or 01625 850532 prior to the meeting.*

Dear Councillor

You are hereby summoned<sup>1</sup> to attend the Parish Council Meeting, as shown above, to consider and determine the following business:

- 49/21 To **receive** Apologies for Absence.
- 50/21 To **receive** Dispensations and Declarations of Interest.
- 51/21 To **confirm** and sign the Minutes as a true record of the Meetings dated 11<sup>th</sup> February 2021.
- 52/21 **Public Participation** - To **receive** questions from members of the public. (10 minutes)

#### MEMBER REPORTS

- 53/21 To **receive** report from the Cheshire East Ward Member.
- 54/21 To **receive** report from Macclesfield Neighbourhood Policing Team.
- 55/21 To **receive** report from Macclesfield Forest & Wildboardclough Working Group regarding meeting 10th March 2021.

#### HIGHWAYS MATTERS

- 56/21 To **receive** reports on highways issues.

#### MATTERS FOR CONSIDERATION BY THE COUNCIL

- 57/21 To **consider** guidance on holding physical meetings and **agree** the continuation of virtual meetings.
- 58/21 To **discuss** including contribution in new Parish News the "Grapevine".
- 59/21 To **agree** quote for maintenance of bench on Ridgehill (Cost £85.00)
- 60/21 To **discuss** current website technical changes and **agree** on resulting costs of £520 + VAT and going forward £45 per month thereafter to make website compliant.

#### ALLOTMENTS

- 61/21 To **consider** request for plumber to check the water taps on the allotment and to **consider** whether to put in double taps.

#### PLAYING FIELDS - ROBIN LANE

- 62/21 To **receive** report from Park 4all @Lyme Green.
- 63/21 To **suggest** wording in acknowledgement of the contribution from the Parish Council.

#### FINANCE

- 64/21 To **approve** schedule of receipts and payments for March 2021.
- 65/21 To **note** bank statements and **verify** figures against bank reconciliation up to January 2021.
- 66/21 To **consider** whether the Council needs extra Cyber Security insurance (£319.20).

#### PLANNING

- 67/21 To **agree** comments for return to the relevant authority for these new applications:

<b>Application No:</b>	21/0881M
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<sup>1</sup> LG Act 1972 Sch 12 para 10(2) This notification provides at least three clear days' notice as required.

<b>Proposal:</b>	Proposed refurbishment & extension of existing public house and construction of new guest accommodation in place of existing outhouses
<b>Location:</b>	HANGING GATE, WINCLE LANE, SUTTON, SK11 0NG
<b>Deadline:</b>	31 <sup>st</sup> March 2021

[planning.cheshireeast.gov.uk/applicationdetails.aspx?pr=21/0881M&query=7a71d1bb-c9fc-4fa9-b600-d0436501435e](http://planning.cheshireeast.gov.uk/applicationdetails.aspx?pr=21/0881M&query=7a71d1bb-c9fc-4fa9-b600-d0436501435e)

<b>Application No:</b>	21/0684M
<b>Proposal:</b>	2 storey extension to rear of property, extends kitchen and bedroom too rear property line
<b>Location:</b>	8, FOREST DRIVE, LANGLEY, SK11 0BY
<b>Deadline:</b>	17 <sup>th</sup> March 2021

[planning.cheshireeast.gov.uk/applicationdetails.aspx?pr=21/0684M&query=97ac00d3-11c9-4374-a105-8a3b300c5942](http://planning.cheshireeast.gov.uk/applicationdetails.aspx?pr=21/0684M&query=97ac00d3-11c9-4374-a105-8a3b300c5942)

<b>Application No:</b>	21/0966M
<b>Proposal:</b>	Reserved matters application for 306 dwellings, for appearance, landscaping, layout and scale, pursuant to Condition 2 of the outline planning permission 18/3245M. The Outline consent (18/3245M) was not an environmental impact assessment application and therefore no environment statement was submitted to Cheshire East Council at that time.
<b>Location:</b>	Land At, GAW END LANE, LYME GREEN
<b>Deadline:</b>	26 <sup>th</sup> March 2021

[planning.cheshireeast.gov.uk/applicationdetails.aspx?pr=21/0966M&query=9963af8b-e460-432d-9d0f-1f57eeff793](http://planning.cheshireeast.gov.uk/applicationdetails.aspx?pr=21/0966M&query=9963af8b-e460-432d-9d0f-1f57eeff793)

#### 68/21 Noted; Decisions, appeals and withdrawals this month:

<b>Application No:</b>	20/5594M
<b>Proposal:</b>	The installation of a new shopfront to full width of front elevation (height to extend to underside of soffit) complete with new bi-parting entrance doors and side screens
<b>Location:</b>	Unit 2, Lyme Green Retail Park, Macclesfield, SK11 0LP
<b>Decision:</b>	Approved with conditions / 04-Mar-2021

<b>Application No:</b>	20/5608M
<b>Proposal:</b>	Unit 2B, BRINDLEY WAY, LYME GREEN, MACCLESFIELD, CHESHIRE, SK11 0TB
<b>Location:</b>	Advertisement Consent for a new illuminated fascia sign to front of building to replace existing
<b>Decision:</b>	Approved with conditions / 04-Mar-2021

<b>Application No:</b>	20/4280M
<b>Proposal:</b>	Change of use from public house (Sui Generis) to 2no. dwellinghouses (Use Class C3) including associated external alterations, extensions and erection of 2no. timber framed car ports
<b>Location:</b>	The Sutton Gamekeeper, HOLLIN LANE, SUTTON, CHESHIRE, SK11 0HL
<b>Decision:</b>	Refused / 03-Feb-2021

<b>Application No:</b>	21/0038M
<b>Proposal:</b>	Prior notification of a lean-to open sided machinery shed attached to an existing range of outbuildings.
<b>Location:</b>	Harts Grove Farm, HOLLIN LANE, SUTTON, SK11 0NN
<b>Decision:</b>	Determination - appvl not reqd (stage 1) / 01-Feb-2021

#### CORRESPONDENCE

**69/21** MOP – To **consider** request for “Access Only” road signs on Parvey Lane.

**70/21** PCC - To **discuss/agree** questions to be put to the PCC regarding St James Churchyard (to be presented at the April Meeting).

**STAFFING COMMITTEE MATTERS**

- 71/21 To **review** Staffing and Standards Committee terms of reference and **agree** any amendments.
- 72/21 **Exempt information** - To **agree** to appoint 2 committee members to carry out annual staff appraisal and consider adjustments as required to the pay grade under “**Part Two**” of the Agenda.
- 73/21 To **discuss** issues around the pool on the Lavender Fields development and **agree** action if necessary.

**74/21 MATTERS FOR INCLUSION ON NEXT AND FUTURE MEETING AGENDA**

- To **consider** requesting a meeting with Cheshire East Highways (*once physical meetings are held*)
- Website accessibility requirements report. (*April*)
- To **quotes** for repairs of assets and **agree** action. (*April*)
- To **consider** whether to **accept** contribution towards replacement bench on Ridge Hill or to release the space for alternative memorial bench. (*April*)
- St James Churchyard.

75/21 **DATE OF NEXT MEETING - Thursday 8th April 2021** commencing at 7.30 p.m. (To be held virtually or in St. James Church Hall, Sutton depending on legislation).

**PART TWO**

**To consider passing a resolution under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 (Section 100(a) of the Local Government Act 1972) to exclude the public and press from the meeting for the following item of business on the grounds that it could involve the likely disclosure of exempt information.**

**STAFFING COMMITTEE**

To appoint 2 committee members who will carry out annual staff appraisal and consider adjustments as required to the pay grade if necessary.

*Sarah Giller*  
Clerk to Sutton Parish Council.....  
5th March 2021

**Resolution 64/21****SCHEDULE OF RECEIPTS AND PAYMENTS MARCH 2021****Receipts From: None****Payments To:**

Chq 702	Sarah Giller	Clerks Salary made up of Salary £576.30 and expenses £81.88 <b>FEBRUARY</b>	£658.18
<b>Spending power: GPOC</b>			
Chq 703	F Davies & Son Ltd	Order 244 – Column 74 – Clarke Lane/Holehouse Lane Order 239 – Christmas lighting including replacing 20 to 25 bulbs.	£211.68
<b>Spending power: GPOC</b>			
Chq 704	F Davies & Son Ltd	Order 245 – Column 70 – Cock Hall Lane/Main Road	£196.27
<b>Spending power: GPOC</b>			
Chq 705	NSALG Ltd	National Association of Local Councils – Membership payment for tenants.	£96.00
<b>Spending power: GPOC</b>			
Chq 706	A Boon	Maintenance of the Pleasance & around benches on Ridgehill Sutton.	£400.00
<b>Spending power: GPOC</b>			
Chq 707	Came & Company	Insurance renewal 1/4/21	£1609.78
<b>Spending power: GPOC</b>			
Chq 708	The Community Heartbeat Trust	Annual support renewal Year 5 (01/04/21 – 01/04/22) for Lyme Green, Langley, Higher Sutton and Sutton.	£604.80
<b>Spending power: GPOC</b>			

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Chairman