

SUTTON PARISH COUNCIL

AGENDA

DATE: THURSDAY 12th March 2020
TIME: COMMENCING 7.30 p.m.
VENUE: ST. JAMES CHURCH HALL, SUTTON

Dear Councillor

You are hereby summoned¹ to attend the Parish Council Meeting, as shown above, to consider and determine the following business:

- 62/20 To **receive/accept** Apologies for Absence.
- 63/20 To **receive** Dispensations and Declarations of Interest.
- 64/20 To **confirm** and sign the Minutes as a true record of the Meeting dated 13th February 2020.
- 65/20 To **receive** questions from members of the public. (10 minutes)

MEMBER REPORTS

- 66/20 To **receive** report from the Cheshire East Ward Member.
- 67/20 To **receive** report from Macclesfield Neighbourhood Policing Team.

HIGHWAYS MATTERS

- 68/20 To **receive** reports from Councillors on highways issues.

MATTERS FOR CONSIDERATION BY THE COUNCIL

- 69/20 To **consider** response regarding planting of Christmas trees.
- 70/20 To **note** changes to website hosting and to **agree** theme update (costs between £20 - £70).
- 71/20 To **discuss** Remembrance Day - application for road closure order including:
 - Traffic management plan / drawing
 - Copy of £5 million public liability insurance
 - Risk assessment for the road closure

ALLOTMENTS

- 72/20 To **approve/discuss** provision of more skips.
- 73/20 To **agree** the setting up of a separate bank account for the allotments and **consider** signatories.
- 74/20 To **consider** request to replace shed with a greenhouse and **agree** to a policy for sheds/greenhouses/poly tunnels and livestock.

PLAYING FIELDS - ROBIN LANE

- 75/20 To **receive** report from Park 4all @Lyme Green.
- 76/20 To **discuss** drainage in the park.

FINANCE

- 77/20 To **note** bank statements and **agree** correlation with bank reconciliation up to 29th February.
- 78/20 Model Publication Scheme – to **agree** adoption of scheme.
- 79/20 To **review** Annual Assessment of Risk and **agree** actions where necessary:-
 - a) Assets List – to **consider/agree** whether to write of Christmas lights.
 - b) Standing Orders – to **consider/agree** to adopt new Standing Orders.
 - c) Insurance – to **consider/agree** new insurance schedule.
- 80/20 To approve schedule of receipts and payments for March 2020.

PLANNING

- 81/20 To **agree** comments for return to the relevant authority for these new applications:

Application No:	20/0627M
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¹ LG Act 1972 Sch 12 para 10(2) This notification provides at least three clear days' notice as required.

Proposal:	Proposed single and two storey rear extensions and front porch extension. Modifications to the window and door openings to the existing elevations.
Location:	BROAD OAK FARM, LEEK OLD ROAD, SUTTON, CHESHIRE, SK11 0JA

Deadline: 18-Mar-2020

Application No:	20/0456M
Proposal:	Extend existing loft at 1st floor, extend ground floor rear, and construct new detached garage.
Location:	Rossenhey, JUDY LANE, SUTTON, SK11 0LT

Deadline: 26-Mar-2020

Application No:	20/0012M
Proposal:	Single storey rear and side elevation extension
Location:	2, SELWYN DRIVE, SUTTON, SK11 0EF

Deadline: 16th March 2020

82/20 Noted; Decisions, appeals and withdrawals this month:

Application No:	19/5760M - Positive Certificate
Proposal:	The Shrubberies, Clarke Lane, Langley, SK11 0NE
Location:	Certificate of lawful existing use of land as domestic garden

Application No:	20/0011M - Approved with Conditions
Proposal:	Single storey side extension and alterations
Location:	15, Peterhouse Road, Sutton, Cheshire, SK11 0EN

Application No:	19/5739M - Refused
Proposal:	Variation of condition 7 (approved plans) on approved application 12/1152M - Conversion of Barn to 3no. holiday cottages
Location:	Clarke Lane Farm, Clarke Lane, Langley, Cheshire, SK11 0NE

STAFFING COMMITTEE

83/20 To **note** that the Parish Clerk is a fully qualified Clerk and has passed the Certificate in Local Council Administration (Cilca).

84/20 To **agree** that the Staffing Committee needs to meet to make recommendations to the full Council regarding increase in Clerks pay grade.

CORRESPONDENCE

85/20 PCC – reply regarding increasing the wider circulation of the PCC magazine. Members to **consider** whether they want to take this matter any further.

86/20 Town & Parish Council Conference 12th May 2020 (Holmes Chapel Community Centre between 4.00pm - 8.00pm).

87/20 ChALC – to **consider** attending training courses including GDPR.

88/20 MATTERS FOR INCLUSION ON NEXT AND FUTURE MEETING AGENDA

- To **consider/agree** quote for maintenance of the Pleasance. *(April 2020)*
- To **discuss** putting together a Parish Council backup plan.
- To **review** list of regular due payments *(May 2020)*
- To **consider** adoption of General Power of Competence. *(April 2020)*
- Annual Parish Meeting and Annual Meeting of the Council. *(April 2020)*

89/20 DATE OF NEXT MEETING – Thursday 9th April 2020 commencing at 7.30 p.m. in St. James Church Hall, Sutton.

PART TWO

To consider passing a resolution under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 (Section 100(a) of the Local Government Act 1972) to exclude the public and press from the meeting for the following item of business on the grounds that it could involve the likely disclosure of exempt information.

Sarah Giller

Clerk to Sutton Parish Council.....

6th March 2020

80/20

SCHEDULE OF RECEIPTS AND PAYMENTS MARCH 2020

Receipts From:

Mr R Wilmot & Mrs VD Wilmot	Allotment rent plots 1A (£80) and 2A (£11.20)	£19.20
Mrs S Heaven	Allotment rent plot 1B	£19.20
Mr J Shephard & Mrs Z K A Shephard	Allotment rent plot 2B	£11.20
Ms S P Campbell & Mr J L Helm	Allotment rent plot 3	£27.20
Ms N L Harrison	Allotment rent plot 4A	£14.24
Ms B Griffiths	Allotment rent plot 4B (Postal Order)	£14.24
S Worsley	Allotment rent plot 5B	£13.28
Mr D Patterson	Allotment rent plot 6B	£14.60
K M & J Lawn	Allotment rent plot 7A (£13.68) and 8A (£13.92)	£27.60
D Heapy	Allotment rent plot 7B	£13.68
Mr J Whalley & Mrs P Whalley	Allotment rent plot 12	£27.20
Mr Kenneth Basil Watkins	Allotment rent plots 10 and 11A	£40.00
Mr S J Hicks	Allotment rent plot 8b	£13.92
Mrs T Dean and Jane Palmer	Allotment rent plot 9 BACS	£27.20
Nicola Morrison	Allotment rent plot 13 BACS	£25.60
Mr J Wardle	Allotment rent plot 15A BACS	£17.92
Julie Hampton	Allotment rent plot 15B BACS	£11.52
Mrs S Taylor	Allotment rent plot 11B BACS	£13.60
Mr Kevin Heyes	Allotment rent plots 5A and 6A BACS	£27.52

Allotments = Total Cheques £255.56 BACS £123.36

Payments To:

Chq 645	Sarah Giller	Clerks Salary made up of Salary £750.47 (includes 13 hrs on allotment admin) and Expenses £116.37 (includes £24.70 on allotment travel) FEBRUARY	£866.84
Spending power: LGA 1972 S112 and LGA 1972 s111			
Chq 647	Cheshire Demolition	Allotments - Skip hire	£198.00
Spending power: Small holdings & Allotments Act 1908 s23			
Chq 648	Cheshire Association of Local Councils	Chairmanship training course.	£35.00
Spending power LGA 1972 s137			
Chq 649	Arrow Business Machines Ltd	A4 envelopes (pack 250)	£11.24
Spending power: LGA 1972 S112 and LGA 1972 s111			
Chq 650	Arrow Business Machines Ltd	Printer paper, laminating pouches, coloured paper.	£27.91
Spending power: LGA 1972 S112 and LGA 1972 s111			
Chq 651	Sarah Giller	SiteGround - 1 year GrowBig Hosting (suttonparish.co.uk)	£71.28
Spending power: LGA 1972, s.142			
Chq 652	Zurich Municipal	Insurance Cover April 2020 to March 2021	£2,615.27
Spending power: LGA 1972, s140(1) and s111			
Chq 653	NSALG Ltd	Allotment holders Membership fee £3 each plus £1 share. 13 signed up. (Exact amount to be confirmed at our meeting)	£40.00
Spending power: LGA 1972, s140(1) and s111			
DD	EON	Electricity supply FEBRUARY 2020	£169.07
Spending power: Parish Councils Act 1957, s.3			
DD	EON	Electricity supply MARCH 2020	£158.16
Spending power: Parish Councils Act 1957, s.3			

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Chairman