

SUTTON PARISH COUNCIL

AGENDA

DATE: THURSDAY 12th September 2019
TIME: COMMENCING 7.30 p.m.
VENUE: AT ST. JAMES CHURCH HALL, SUTTON

Dear Councillor

You are hereby summoned¹ to attend the Parish Council Meeting, as shown above, to consider and determine the following business:

- 138/19** To receive and accept Apologies for Absence.
- 139/19** To receive Declarations of Acceptance of Office from Co-opted Councillor.
- 140/19** To receive Dispensations and Declarations of Interest.
- 141/19** To confirm and sign the Minutes as a true record of the Meetings dated 11th July and 6th August 2019.
- 142/19** To receive questions from members of the public. **(10 minutes)**

MEMBER REPORTS

- 143/19** To receive report from the Cheshire East Ward Member.
- 144/19** To receive report from Macclesfield Neighbourhood Policing Team.
- 145/19** To receive report on meeting 1st August with Highways Development Manager and agree actions.
- 146/19** To receive report for Macclesfield Forest & Wildboardclough Working Group Meeting 24th July 2019 and note date for next meeting Wednesday 9th October 2019.
- 147/19** To receive report on Tallest Sunflower Competition.
- 148/19** To receive Members reports.

MATTERS FOR CONSIDERATION BY THE COUNCIL

- 149/19** To discuss and agree to request to Highways for a road name sign to be placed on Standing Stone Road, Macclesfield Forest, near to its junction with Red Lane and Ridgeway Road.
- 150/19** To consider Agenda for Procedures Meeting (Thursday 17th October 6p.m. to 7p.m).
- 151/19** To agree payment for increase in Chancel Insurance fee and Land Registry search (Lyme Green Allotment Lease).
- 152/19** To discuss and agree dates for Defibrillator Community Awareness Session.

PLAYING FIELDS - ROBIN LANE

- 153/19** To receive report from Park 4all @Lyme Green.

FINANCE

- 154/19** To agree that the renewal of 1&1 IONO domain fees transfer to Direct Debit payment. Members to agree for Clerk to sign mandate to facilitate transfer. (£12 including VAT and £5.99)
- 155/19** Model Financial Regulations 2019 - To discuss/agree amendments:
 - To agree appointment of Member to verify reconciliations and original bank statements on a regular basis. (Not Chairman or account signatory). **Section 2.2**
 - To agree hard copy of budget schedule to be signed by the Clerk and the Chairman of the Council. **Section 4.4**
 - To approve preparation of a schedule of payments, to form part of the Agenda, to be signed off by the Chairman. **Section 5.2**
 - To review/agree values for Section **11. b and h** of Model Financial Regulations 2019 (£60,000).
- 156/19** To note completion of PKF Littlejohn LLP Annual Limited Assurance review and required actions for year ended 31 March 2019 (External Audit).
- 157/19** To approve Bank Reconciliation August 2019 and note bank statements.
- 158/19** To approve schedule of receipts and payments for September 2019.

¹ LG Act 1972 Sch 12 para 10(2) This notification provides at least three clear days' notice as required.

PLANNING

159/19 To agree comments for return to the relevant authority for these new applications:

Application No:	19/3903M
Proposal:	1) Demolition of existing outbuildings and removal of tennis court and ball-stop fencing; and 2) erection of a single bungalow with associated works to include soft landscaping
Location:	Long Ridge, Ridge Hill, Sutton, SK11 0LU

Deadline: 18-Sep-2019

Application No:	19/3680M
Proposal:	Erection of a storage and distribution unit (B8/B1(C) use together with access, parking, landscaping and associated works. (Resubmission of application ref 18/0994M.)
Location:	Land Off, Brunel Road, Lyman Green Business Park, Macclesfield SK11 0TA

Deadline: 25-Sep-2019

Application No:	19/3474M
Proposal:	The replacement of a timber horticultural building with a similar structure having a larger footprint, with integral disabled WC facilities.
Location:	Harolds Cabin, Rossendale Hall, Hollin Lane, Sutton, SK11 0HR

Deadline: 18-Sep-2019

160/19 Noted; Decisions, appeals and withdrawals this month:

Application No:	19/2847D - approved with conditions
Proposal:	Discharge of conditions 6, 18, 19 and 23 on application 18/6387M - Change of use for conversion of 2 existing connected stone barns to 2 dwellings
Location:	Pott Lords Farm, Meg Lane, Sutton, SK11 0LY

Application No:	19/2845M - approved with conditions
Proposal:	Alterations to entrance porch to front elevation
Location:	12, Hollin Lane, Sutton, SK11 0HL

Application No:	19/2699M - Determination – approval with conditions stage 2
Proposal:	Prior approval for change of use of agricultural barn to residential use
Location:	Barn 3, Nab End Farm, Withenshaw Lane, Sutton, SK11 0NH

Application No:	19/3455D - approved
Proposal:	Discharge of conditions 3,4,4 & 6 18/3699M 3 - Proposed stone to be Ashlar Stone to match existing - Proposed slate identified on attached drawing 1190 - 110D - item 1190.27 Samples to be provided 4 - Please see Section Drawing 1190-111G 5 - Please see attached '1190 - Method Statement' 6 - Please see attached drawing 1190-110D - item 1190.28. Sample to be provided.
Location:	St James Church Hall, Church Lane, Sutton, SK11 0DS

CORRESPONDENCE

161/19 Cheshire Community Action - To agree attendance at awards presentation BKVC (4th November, Ellesmere Port, Civic Hall at 7.30 pm) and to note final year for competition.

162/19 Cheshire East Council – Publication draft site allocations and Development Policies Document: consultation 19th August to 30th September 2019.

163/19 MOP – Speeding restrictions Langley Road/Jarman.

164/19 MOP – to consider request regarding overgrown footpath Parvey Lane.

165/19 Dane Valley Community First Responders – to consider request to maintain and care for defibrillators.

166/19 Consultation for the proposed Highways Act diversion of Public Footpath No.s 34 35 Macclesfield Forest.

167/19 Cheshire Association of Location Councils:

- To consider attending Annual Meeting (Thursday 24th October 7-9 pm Middlewich).
- To consider Board Membership.
- To consider whether Members want to submit a motion (Friday 27th September 2019)

168/19 MATTERS FOR INCLUSION ON NEXT AND FUTURE MEETING AGENDA

Access to information within the Parish (Resolution 138/19): (*October*)

- To discuss proposal for website pages and management and agree action.
 - To agree whether Members want to support a separate Parish newsletter to the PCC.
 - Members to discuss whether they want to support the wider circulation of the current PCC magazine.
- To consider and agree the setting up of a Staffing Committee with Terms of Reference (TOR). *(October)*
 To agree to implement appraisal for Clerk and consider action based on TOR. *(October)*
 Remembrance Day 10th November 2019. *(October)*
 To agree purchase of Christmas Trees. *(October)*

169/19 DATE OF NEXT MEETING – Thursday 10th October 2019 commencing at 7.30 p.m. in St. James Church Hall, Sutton.

SFGiles
 Clerk to Sutton Parish Council.....
 6th September 2019

158/19

SCHEDULE OF RECEIPTS AND PAYMENTS SEPTEMBER 2019

Receipts From:

Cheshire East Council	2 nd Instalment of Parish precept 2019/20.	£11,000
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Payments To:

Chq 604	Sarah Giller	Clerks Salary additional hours claimed: Clerks Salary £80.79 and Expenses £11.96 JULY	£92.75
Spending power: LGA 1972 S112 and LGA 1972 s111			
Chq 605	Sarah Giller	Clerks Salary made up of Salary £434.26 and Expenses £63.48 (including £5.99 to 1&1 24/7 -24/8 and 24/8 -24/9) AUGUST	£497.74
Spending power: LGA 1972 S112 and LGA 1972 s111			
Chq 606	Langley Methodist Church	Room hire 6/8/19 for extra ordinary meeting.	£12.00
Spending power: LGA 1972 s111			
Chq 607	Arrow Business Machines Ltd	Invoice 245589 – 5 star value manuscript book ruled A4 - £2.05 Invoice 245575 – A3 colour maps (for new councillors) £2.40	£4.45
Spending power: LGA 1972 S112 and LGA 1972 s111			
Chq 608	F Davies & Son Ltd	Invoice 1099 – fitting defibrillator cabinet, sensor light and testing.	£299.16
Spending power: LGA 1972, s137(1)			
Chq 609	F Davies & Son Ltd	Invoice 1093 – Order 220 Column 19 Peterhouse and Column 56 Symondsley.	£264.67
Spending power: LGA 1972 S112 and LGA 1972 s111			
Chq 610	Cheshire Association of Local Councils	Invoice 2019/381 – Council on Introduction to Local Councils.	£35.00
Spending power LGA 1972 s137			
Chq 611	F Davies & Son Ltd	Invoice 1113 – Order 222 Column 56 or Bell Avenue, Tunncliffe.	£196.27
Spending power: LGA 1972 S112 and LGA 1972 s111			
Chq 612	Dixon Rigby Keogh Ltd	Invoice S19821 – Allotments search fee renewal and chancel indemnity insurance premium.	£44.88
Spending power: Smallholdings & Allotments Act 1908, s.23			
Chq 613	PKF Littlejohn LLP	Invoice SB20191301 – Limited assurance review of AGAR for year ended 31 st March 2019. External audit.	£240.00
Spending power: LGA1972, S111			
Chq 614	CVS Cheshire East	Renewal of membership for CVS Cheshire East	£45.00
Spending power: LGA 1972 s143			

DD	EON	Electricity JULY	£163.62
Spending power: Parish Councils Act 1957, s.3			
DD	EON	Electricity AUGUST	£169.07
Spending power: Parish Councils Act 1957, s.3			
DD	EON	Electricity SEPTEMBERR	£169.07
Spending power: Parish Councils Act 1957, s.3			

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Chairman