

SUTTON PARISH COUNCIL AGENDA

DATE: THURSDAY 11th April 2019
TIME: COMMENCING at 7.30 p.m.
VENUE: AT ST. JAMES CHURCH HALL, SUTTON

Dear Councillor

You are hereby summoned to attend the Parish Council Meeting, as shown above, to consider and determine the following business:

1. APOLOGIES FOR ABSENCE

G Barber

2. DECLARATIONS OF INTEREST

3. MINUTES

To approve Minutes of the Meeting dated Thursday 14th March 2019.

4. PUBLIC FORUM FOR QUESTIONS (10 minutes)

a) To receive questions from members of the public.

5. MEMBER REPORTS

- a) Report from the Cheshire East Ward Member.
- b) Report from Macclesfield Neighbourhood Policing Team.
- c) Macclesfield Area Highways Group meeting. (*A Waller/M Horrox*)
- d) Report on the Pleasance and consider any necessary action. (*A Waller*)
- e) Members reports.

6. MATTERS ARISING

- a) To confirm the date for the Annual Parish and Annual Meeting of the Council as 9th May 2019.
- b) ChALC procedures meeting – to consider re-arranging for May/June.
- c) High Street community clean-up – to accept grant from Cheshire East Council (£400) and consider allocation of said monies.
- d) To discuss the concept of a Parish Council magazine or a wider distribution of the Peak Parish Magazine in the Parish. (*K Hoines*)
- e) To discuss further liaison with Highways regarding the layby on Bullocks Lane and discuss obtaining quotes from Highways approved contractors for the making good of this layby.

7. PLAYING FIELDS

- a) Report from Park 4all @Lyme Green.
- b) To discuss options offered by the CRT for surface water drainage at Robin Lane Park:
 - Option 1. Licence, annual, £250 plus VAT plus increase with retail price index.
 - Option 2. a) Fixed Term Licence, 20 years, One off premium of £3,500 plus VAT.
 - Option 2. b) Fixed Term Licence, 25 years, One off premium of £3,800 plus VAT.
- c) To discuss, drainage specification in line with CRT options for Robin Lane park and costings from contractors.
- d) To discuss if a further exploratory dig is required in Robin Lane park, to further the solution offered in 2018 by Mellowe Landscapes.
- e) To discuss Ansa Environmental Services Ltd alternative solutions and costings for drainage of surface water in Robin Lane Park.

8. FINANCE

- a) To resolve that the Authorised Signatories in the current mandate, for the accounts detailed in section 1.3, be changed in accordance with section Authorised Signatories and the current mandate will continue as amended.
- b) To approve Income and Expenditure Report for 4th Quarter, bank reconciliation and 12mth comparison.

- c) To consider and approve Earmarked Reserves.
- d) To approve Summary of Income and Expenditure for the year 1st April 2018 to 31st March 2019 and bank reconciliation.
- e) Audit – 2018/19:
- JDH Business Service Ltd – Notification of Internal Audit.
 - PKF Littlejohn – Notification of External Audit and AGAR.
- f) To approve the following receipts and payments:

Receipts From:

Zurich Insurance Claim for settlement of damage to lighting column. £1414.00

Payments To:

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|---------|--|--|----------|
| Chq 573 | F Davies & Son Ltd | Order 211 – Column 39 Langley Road. Replacement of column as per quote | £1816.80 |
| Chq 574 | Mili-Anne Bhatia | Sutton Parish Council Website – Wordpress Theme update. | £50.00 |
| Chq 575 | Charles D Reynolds, Music Account | For services 11 th November 2018 for Remembrance Day service. | £75.00 |
| Chq 576 | The Community Heartbeat Trust | Annual Support Year 3 | £400.00 |
| Chq 577 | Cheshire Community Action | Entry to Community Pride Competition. | £60.00 |
| Chq 578 | Cheshire Community Action | Annual Membership Fees 2019 | £50.00 |
| Chq 579 | E.ON | Electricity Invoice for Christmas Lighting | £101.49 |
| Chq 580 | Arrow Business Machines Ltd | 2 x Secure Shredding Sacks | £14.40 |
| Chq 581 | Arrow Business Machines Ltd | 5 x A3 colour copies. A3 Laminating x 3 and 50 envelopes. | £17.40 |
| Chq 582 | Arrow Business Machines Ltd | Photocopy paper and drawing pins. | £16.91 |
| Chq 583 | Sarah Giller | Clerks salary made up of: Salary £676.63 & expenses £138.57 MARCH . Includes £5.99 1&1 Internet Ltd (Website basic fee 24/3 – 24/4) | £815.20 |
| Chq 584 | Cheshire Association of Local Councils | Subscription fee £817.20 plus copy of Local Council Review £17.00 | £834.20 |

9. PLANNING

a) To agree comments/observations for return to the relevant authority for these new applications:

Application No: 19/1259M
 Proposal: Proposed side extension to existing garage / store to form media room with gym above.
 Location: OAKENCLOUGH HOUSE, OAKENCLOUGH ROAD, SUTTON, SK11 0NG
Deadline: 10th April 2019 (Extended to 12th April)

Application No: 19/1571M
 Proposal: Rear extension to terraced house
 Location: 70, HALL TERRACE, LANGLEY ROAD, LANGLEY, SK11 0DH
Deadline: 1st May 2019

Application No: 19/1642M
 Proposal: Listed building consent for the Conversion of and extension to existing barn.
 Location: PYEGREAVE FARM, COALPIT LANE, LANGLEY, SK11 0DQ
Deadline: 1st May 2019

Application No: 19/1655M
 Proposal: Conversion of and extension to existing barn.
 Location: PYEGREAVE FARM, COALPIT LANE, LANGLEY, SK11 0DQ
Deadline: 1st May 2019

b) Noted; Decisions, appeals and withdrawals this month:

Application No: 18/4402M
 Proposal: Reserved matters application relating to outline application for erection of detached dwelling (17/3769M) - layout and scale, facing materials (brick to be Blockleys RC 43, tile to be Marley Modern blue/grey, windows and doors to be upvc), surfaces and drainage, method statement for dust suppression, scope of works for addressing risks of contaminated land, boundary treatment.
 Location: Land rear of, SYMONDLEY ROAD, SUTTON

Approved with Conditions – 28 Mar 2019

Application No: 19/0805M
Proposal: prior approval for single storey rear extension extending 4.725 m beyond the rear wall,
maximum height of 3.415m and eaves height of 3m
Location: 65, ROBIN LANE, LYME GREEN, SK11 0LF

Approved with Conditions – 25 Mar 2019

10. CORRESPONDENCE

- a) Cheshire Community Action - 2019 Best Kept Village Competition to agree entry to competition and consider additional contacts. (*3rd May 2019*)
- b) Mr M Brown - Mowing of Bulbs and preventing further problems.
- c) Friends of Hollinhey School – Hollinhey Summer Fair. (*18th May*)

11. MATTERS FOR INCLUSION ON NEXT AND FUTURE MEETING AGENDA

- a) To agree dates for measuring Sunflowers. (*July*)
- b) Report on Macclesfield Forest & Wildboardclough Working Group Meeting Next meeting 24th April. (*May*)
- c) Audit - To approve the un-audited Section 1 - Annual Governance Statement 2018/19 (*June*)
- d) Audit - To approve Section 2 – Accounting Statements 2018/19. (*June*)

12. DATE OF NEXT MEETING – Thursday 9th May 2019 commencing with the Annual Parish Meeting at 7.30 p.m. Parish Meeting at no earlier than 8 p.m. in St. James Church Hall, Sutton.

PART TWO

To consider passing a resolution under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 (Section 100(a) of the Local Government Act 1972) to exclude the public and press from the meeting for the following item of business on the grounds that it could involve the likely disclosure of exempt information.

Clerk to Sutton Parish Council.....

SF Gilles

5th April 2019