

# SUTTON PARISH COUNCIL

## AGENDA

**DATE:** Thursday 13<sup>th</sup> April 2023  
**TIME:** Commencing at 7.30 p.m.  
**VENUE:** ST. JAMES CHURCH HALL, CHURCH LANE, SUTTON, SK11 0DS

Dear Councillor

You are hereby summoned<sup>1</sup> to attend the Parish Council Meeting<sup>2</sup>, as shown above, to consider and determine the following business:

- 77/23 To receive apologies for absence.
- 78/23 To receive Dispensations and Declarations of Interest.
- 79/23 To **confirm** and sign the Minutes as a true record of the Meetings dated 9<sup>th</sup> March 2023.
- 80/23 **Public Participation** - To receive questions from members of the public. (10 minutes)

### MEMBER REPORTS

- 81/23 To receive report from the Cheshire East Ward Member.
- 82/23 To receive report from Macclesfield Neighbourhood Policing Team.
- 83/23 To receive report of the Climate Emergency Working Group.
- 84/23 To receive report from graveyard working group.

### HIGHWAYS MATTERS

- 85/23 To receive reports on highways issues and consider action.

### MATTERS FOR CONSIDERATION BY THE COUNCIL

- 86/23 To **consider** request for new community notice in Lyme Green.
- 87/23 Kings Coronation – To **agree** donation to Sutton Ex Servicemen’s Club towards event.
- 88/23 Kings Coronation – To **consider** whether to increase donation towards other planned events.
- 89/23 To **discuss** concerns regarding new door on Sutton Lane Ends Defib Phone kiosk.
- 90/23 To **discuss** defibrillator Seminar 17<sup>th</sup> April at 7.30 p.m.

### ALLOTMENTS

- 91/23 To receive report and **note** allotment inspection arranged for 18<sup>th</sup> April at 12.30 pm.

### THE GRAPEVINE

- 92/23 To **discuss** items for inclusion in The Grapevine under “What’s New”.
- Article on allotments.
- Summer article about assets hunt for historical artifacts e.g. pinfold, plague stone.

### PLAYGROUNDS

- 93/23 Robin Lane - to receive report from Park 4all @Lyme Green.

### FINANCE

- 94/23 To **approve** schedule of receipts and payments for April 2023.
- 95/23 To **approve** 4<sup>th</sup> Quarter finance report and verify figures against yearend bank reconciliation up to 31<sup>st</sup> March 2023.
- 96/23 To **note** Audit 2022/23 notifications received from:
  - JDH Business Service Ltd – Notification of Internal Audit and
  - PKF Littlejohn – Notification of External Audit.

### PLANNING

- 97/23 To **agree** comments for return to the relevant authority for these new applications:

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<sup>1</sup> LG Act 1972 Sch 12 para 10(2) This notification provides at least three clear days’ notice as required.

<sup>2</sup> The meeting will be held in line with COVID-19 guidelines.

<b>Application No:</b>	23/0856M
<b>Proposal:</b>	Detached Ancillary Accommodation
<b>Location:</b>	23, MINOR AVENUE, LYME GREEN, SK11 0LQ
<b>Deadline</b>	05-Apr-2023 (Extended to 14th April)

<https://planning.cheshireeast.gov.uk/applicationdetails.aspx?pr=23/0856M&query=7d42a8ff-7851-45fd-a2f6-75cd23f6912d>

<b>Application No:</b>	23/0760M
<b>Proposal:</b>	Variation of Condition
<b>Location:</b>	Knowles House Farm, HOLLIN LANE, SUTTON, SK11 0HR
<b>Deadline</b>	28-Mar-2023 (Extended to 14th April)

<https://planning.cheshireeast.gov.uk/applicationdetails.aspx?pr=23/0760M&query=b9f071a1-8f57-4967-b17f-aea01d52ea68>

<b>Application No:</b>	23/1269M
<b>Proposal:</b>	Extension and alteration to existing domestic store and garage block.
<b>Location:</b>	Bollinhead Farm, BOLLINHEAD LANE, SUTTON, CHESHIRE, SK11 0NA
<b>Deadline</b>	10 <sup>th</sup> May 2023

<https://planning.cheshireeast.gov.uk/applicationdetails.aspx?pr=23/1269M&query=33622536-852a-4ccd-b93a-e93d3fbf2a2d>

**98/23 Noted; Decisions, appeals and withdrawals this month:**

<b>Application No:</b>	23/0396M
<b>Proposal:</b>	Single storey front, side and rear extensions
<b>Location:</b>	1, FITZWILLIAM AVENUE, SUTTON, SK11 0EJ
<b>Decision:</b>	Approved with conditions / 28-Mar-2023

<b>Application No:</b>	23/0487M - NON-MATERIAL MINOR AMENDMENT
<b>Proposal:</b>	Non material amendment to existing permission 21/1913M; Change of use of redundant stables to dwelling house (Class C3)
<b>Location:</b>	Moss Lea Farm, Cock Hall Lane, SUTTON, Langley, SK11 0NA
<b>Decision:</b>	Approved / 16-Mar-2023

**CORRESPONDENCE**

**99/23** ChALC – PC1-23 Infrastructure Levy – To **consider** views regarding NALC policy consultation briefing.

**100/23** Cheshire East Council – Highways Improvement Programme 2023/24.

**101/23** Cheshire East Council - Policy for Allocation of Financial contributions (commuted sums) funding.

**102/23 MATTERS FOR INCLUSION ON NEXT AND FUTURE MEETING AGENDA**

- To consider New Code of Conduct. (*May 2023*)
- Maintenance of Meg Lane phone kiosk.
- To **receive** Macclesfield Forest & Wildboardclough Working Group report.
- Annual Meeting of the Council – Election of Chairman, Vice Chairman and appointment of working groups. (*May 2023*)
- To **agree** that the Parish Council meets the criteria for General Power of Competence (GPC) (*May 2023*).
- To **review** and confirm bank Signatories. (*May*)
- To **approve** end of year accounts for year ending 31<sup>st</sup> March 2023. (*May*)
- Annual Audit - to **approve** Section 1 - Annual Governance Statement 2022/23. (*May*)
- Annual Audit - to **approve** Section 2 – Accounting Statements 2022/23. (*May*)

**103/23 DATE OF NEXT MEETING** - To **agree** the date for next meeting as **Thursday 18<sup>th</sup> May 2023** commencing at **7.30 p.m.**

**PART TWO**

To consider passing a resolution under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 (Section 100(a) of the Local Government Act 1972) to exclude the public and press from the meeting for the following item of business on the grounds that it could involve the likely disclosure of exempt information.

*Sarah Geller*  
 Clerk to Sutton Parish Council.....  
 7<sup>th</sup> April 2023

**Resolution 94/23**  
**SCHEDULE OF RECEIPTS AND PAYMENTS APRIL 2023**

**Receipts From:**

BACS	Cheshire East Council	2023/24 precept – First instalment.	£13612.50
CHQ	Mrs H A & Mr K B Watkins	Allotment rents - Plot 10 and 11A	£78.00
BACS	Ms S Campbell	Allotment rents - Plot 3	£57.00
BACS	K G Heyes	Allotment rents - Plots 5A and 6A	£42.57
BACS	S Hicks	Allotment rents - Plot 8B	£29.10
BACS	S Dalton	Allotment rents - Plots 14A and 14B	£64.50
BACS	K Stepien-Bialy	Allotment rents – Plot 8A	£29.10
BACS	D Heapy	Allotment rents – Plot 7B	£28.65
BACS	T Dean	Allotment rents – Plot 9	£57.00

**Payments To:**

Chq 831	Sarah Giller	Clerks Salary made up of Salary £900 and expenses £47.90 <b>MARCH</b>	£947.90
<b>Spending power: GPOC</b>			
Chq 832	Arrow Business Machines Ltd	Laminating pouches and envelopes	£22.51
<b>Spending power: GPOC</b>			
Chq 833	The Community Heartbeat Trust (Solutions) Ltd	Annual Support Cost Year 7 (for four defibrillators)	£604.80
<b>Spending power: GPOC</b>			
Chq 834	Npower Commercial Gas Limited	1 <sup>st</sup> Dec 2021 to 28th Feb 2022 (invoice date 2/3/23)	£230.18
<b>Spending power: GPOC</b>			
Chq 835	Npower Commercial Gas Limited	1 <sup>st</sup> Mar 2022 to 28th Feb 2023 (invoice date 3/3/23)	£171.40
<b>Spending power: GPOC</b>			
Chq 836	Cheshire Association of Local Councils	Introduction to becoming a councillor (Cllr Hall)	£5.00
<b>Spending power: GPOC</b>			
Chq 837	Park 4all Lyme Green	Donation for Kings Coronation.	£150.00
<b>Spending power: GPOC</b>			
Chq 838	F Davies & Son Ltd	Order 277 – Cop Meadow	£127.80
<b>Spending power: GPOC</b>			
Chq 839	F Davies & Son Ltd	Order 278 – Langley Road (reported to ENWL due to supply fault)	£184.80
<b>Spending power: GPOC</b>			
Chq 840	A Waller	Christmas storage of fencing and lights.	£120.00
<b>Spending power: GPOC</b>			
Chq 841	Cheshire Association of Local Councils	Subscriptions 2023/24	£812.89
<b>Spending power: GPOC</b>			
DD	Spoton.Net Ltd (It'seeze)	Website management/domain subscription <b>MARCH</b>	£54.00
<b>Spending power: GPOC</b>			

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Chairman