

SUTTON PARISH COUNCIL

AGENDA

DATE: Thursday 8th May 2025
TIME: Commencing no earlier than 7.30 p.m.
VENUE: ST. JAMES CHURCH HALL, CHURCH LANE, SUTTON, SK11 0DS

Dear Councillor

You are hereby summoned¹ to attend the Parish Council Meeting, as shown above, to consider and determine the following business:

ANNUAL MEETING OF THE COUNCIL

- 107/25** To **agree** election of Chairman for 2025/2026 and **receive** Chairman's acceptance of office.
108/25 To **agree** election of Vice Chairman 2025/2026 and **receive** Vice Chairman's acceptance of office.
109/25 To **agree** appointment of Parish Council groups, committees and representatives for local forum.
110/25 To **receive** apologies for absence.
111/25 To **receive** Dispensations and Declarations of Interest.
112/25 To **confirm** and sign the Minutes as a true record of the Meeting dated **11th April 2024**.
113/25 **Public Participation** - To **receive** questions from members of the public. *(10 minutes)*

MEMBER REPORTS

- 114/25** To **receive** report from the Cheshire East Ward Member.
115/25 To **receive** report from Macclesfield Neighbourhood Policing Team.

FINANCE

- 116/25** To **agree/confirm** to continue with services from Cheshire Association of Local Councils for 2025/26. *(£853.71)*
117/25 To **approve** schedule of receipts and payments for May 2025.
118/25 To **approve** and verify figures against bank reconciliation up to 30th April 2025.
119/25 To **review** and confirm bank Signatories.
120/25 To **note** the internal audit report has been received and **agree** that the issues and recommendations raised have been resolved:
 - The fixed asset register should be updated to include the gazebo purchase.
 - The council should resolve the rounding issue to ensure the AGAR balances.**121/25** To **approve** end of year accounts for year ending 31st March 2025.
122/25 Annual Audit - to **approve** Section 1 - Annual Governance Statement 2024/25.
123/25 Annual Audit - to **approve** Section 2 – Accounting Statements 2024/25.
124/25 To **consider/agree** a contribution to 80th VE day celebrations (suggest £75 from Chairmans allowance).
125/25 To **consider** quote for the refurbishment of seating on Tunnicliffe Road and **agree** Option 2. *(Total £350)*
126/25 To **consider/agree** quote for refurbishment of bus shelter in Langley *(Total £550)*

MATTERS FOR CONSIDERATION BY THE COUNCIL

- 127/25** Resolution 86/25 – To **discuss** issues raised with respect to the bird feeders installed in Cop Meadow (donated by Regen) e.g. the purchase of bird seed.
128/25 To **discuss** correspondence with Solicitor in respect of the Lyme Green Community Hall and **agree** action.
129/25 To **receive** update on the Parish defibrillators, to **note** that the co-ordinator is standing down and **agree** to identify a replacement to oversee the management of the defibrillators and arrange a community awareness session.

¹ LG Act 1972 Sch 12 para 10(2) This notification provides at least three clear days' notice as required.

ALLOTMENTS

130/25 To receive report regarding current state of plots and position with tenancies.

HIGHWAYS MATTERS

131/25 To receive reports on highways issues and consider action.

THE GRAPEVINE

132/25 To discuss ideas for inclusion in the next Grapevine magazine.

PLANNING

133/25 To agree comments for return to the relevant authority for these new applications: *(additional applications may be considered or added before our meeting)*.

Cheshire East | pa.cheshireeast.gov.uk | Search Planning Applications

Application No:	25/0934/FUL
Proposal:	Proposed alterations to existing windows and door openings to enable refurbishment of WC facilities (including provision of wheelchair accessible Changing Place facility).
Location:	Visitor Centre, Macclesfield Forest Trentabank Road, Macclesfield Forest, Cheshire East,
Deadline:	13 th May 2025

Application No:	25/1123/HOUS
Proposal:	Proposed outbuilding consisting of gym, shower and store room.
Location:	2, Broad Oak Farm Leek Old Road, Sutton, Macclesfield, Cheshire East, SK11 0JA
Deadline:	6 th May 2025 (ext requested to 9 th May)

CORRESPONDENCE

To note the following correspondence and agree action if needed:

134/25 CEC – Update regarding the removal of material on the Seddons site Langley.

135/25 CEC – Response regarding complaint 30079969 traffic management of road works in Langley.

136/25 CEC – Notification of Neighbourhood Community Infrastructure Levy payment (£2963.02).

137/25 Dixon Rigby Keogh – update regarding transfer of land for community orchard.

PLAYGROUNDS

138/25 Lyme Green Community Park (Park 4 All) April update.

139/25 MATTERS FOR INCLUSION ON NEXT AND FUTURE MEETING AGENDA

- To consider arranging a defibrillator training session for 2025.
- To agree Co-option of new Councillor. *(June)*
- To discuss options for the use of Neighbourhood Community Infrastructure Levy (£2963.02).
- To receive report from the Climate Emergency working group (CEWG).

140/25 DATE OF NEXT MEETING - To agree the date for next meeting as **Thursday 12th June 2025** commencing at **7.30 p.m.**

Sarah Gillis
Clerk to Sutton Parish Council.....
2nd May 2025

Resolution: 117/25
SCHEDULE OF RECEIPTS AND PAYMENTS MAY 2025

Receipts From:

BACS	Simmons	Allotment Plot 8A	£36.60
BACS	Stairmand	Allotment Plot 4B	£33.70
BACS	Bhatia	Allotment Plot 4A	£37.20
BACS	Cheshire East Council	NCIL (01/10/24-31/03/25)	£2963.02
BACS	HMRC	VAT refund	£2007.48

Payments To:

BACS	Sarah Giller	Clerks' net salary £868.17 and expenses £44.50 Pension contributions £60.14 HMRC £31.20 APRIL	£912.67
Spending power: GPOC			
BACS	The Community Heartbeat Trust	Annual Support Node 5353	£151.20
Spending power: GPOC			
BACS	The Community Heartbeat Trust	Annual support Node: 2818, 2819, 2820 and 2821	£604.80
Spending power: GPOC			
BACS	JDH Business Services Ltd	Internal audit for year ended 31 st March 2025	£348.00
Spending power: GPOC			
BACS	The Society of Local Council Clerks	Membership Fee due 1/6/25	£95.00
Spending power: GPOC			
BACS	Cheshire Association of Local Councils	Affiliation fee 2025-2026	£853.71
Spending power: GPOC			
DD	SSE	Account for 01/03/25 – 31/03/25 (collected by DD 21/04/2025) MARCH	£174.99
Spending power: GPOC			
DD	Spoton.Net Ltd (It'seeze website)	Months subscription APRIL 2025 (Collected by DD 14/4/25)	£58.80
Spending power: GPOC			

DD	Unity Bank	Service Charge APRIL	£6.00
Spending power: GPOC			

Pension Contributions:

DD	NEST (National Employment Savings Trust)	APRIL contribution Employee pension contribution - 5% - £47.34 Employer pension contribution - 3% - £12.80	£60.14
Spending power: GPOC			

HMRC payments:

BACS	HMRC	HMRC payment covering Employee Income Tax APRIL 2025	£31.20
Spending Power: GPOC			

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Chairman