

# SUTTON PARISH COUNCIL

## AGENDA

**DATE:** Thursday 10<sup>th</sup> April 2025  
**TIME:** Commencing at 7.30 p.m.  
**VENUE:** ST. JAMES CHURCH HALL, CHURCH LANE, SUTTON, SK11 0DS

Dear Councillor

You are hereby summoned<sup>1</sup> to attend the Parish Council Meeting, as shown above, to consider and determine the following business:

- 83/25** To receive apologies for absence.  
**84/25** To receive dispensations and declarations of interest.  
**85/25** To **confirm** and sign the Minutes as a true record of the Meetings held on **13<sup>th</sup> March 2025**.  
**86/25** **Public Participation** - To receive questions from members of the public. (10 minutes)

### MEMBER REPORTS

- 87/25** To receive report from the Cheshire East Ward Member.  
**88/25** To receive report from Macclesfield Neighbourhood Policing Team.  
**89/25** To receive report from the Climate Emergency working group (CEWG):
- Update on Langley Community Orchard.
  - To **note** receipt of OS location plan for Langley Orchard.
  - To **agree** promoting wildlife and biodiversity in gardens at the following events:
    - Promote Earth Day on the 22nd April
    - School Fete 17th May
    - Langley Fete 6<sup>th</sup> July
    - Sutton Show 7th September.
    - Lyme Green (Summer TBC)
  - To **agree** the discretionary use of £100 of the CEWG budget (£250) earmarked for 2025/6 for the purchase of materials, the cost of a pitch (where this is applicable) and for limited publicity materials.

### FINANCE

- 90/25** To **approve** schedule of receipts and payments for April 2025.  
**91/25** To **approve** 4<sup>th</sup> Quarter finance report and verify figures against year end bank reconciliation up to 31<sup>st</sup> March 2025.  
**92/25** To **note** Audit 2024/25 notifications received from:
  - JDH Business Service Ltd – Notification of Internal Audit and
  - PKF Littlejohn – Notification of External Audit.

### MATTERS FOR CONSIDERATION BY THE COUNCIL

- 93/25** To **discuss** procedure for Annual Parish Meeting (APM) and Annual Meeting of the Council.  
**94/25** To **agree** refurbishment of seating in The Pleasance and Tunnicliffe Road and **note** Social Value work by Regen.  
**95/25** To **discuss/consider** commenting on proposal to form a Mayoral Combined County Authority for Cheshire East Council, Cheshire West and Chester Council and Warrington Borough Council (Deadline: Sunday 13th April 2025 at 23.59).

### LYME GREEN COMMUNITY HALL

- 96/25** To **agree** next stages:
  - To **agree** to go forward with the solicitor, Elderflower, as was decided at the meeting in February and sign the terms and conditions document.

---

<sup>1</sup> LG Act 1972 Sch 12 para 10(2) This notification provides at least three clear days' notice as required.

- b. To **discuss** and agree that the LGC Hall working Group arrange a meeting with Elderflower to clarify the formation of the Charitable Trust and to fully understand the number & membership of its trustees.
- c. To discuss & agree what points need to be established at the LGC Hall Working Group meeting with the solicitor, to move to Phase 2 of acquiring the land.

**ALLOTMENTS**

**97/25** To **receive** report regarding current position with tenancies.

**HIGHWAYS MATTERS**

**98/25** To **receive** reports on highways issues and consider action (including meeting *with Cheshire East Highways regarding Langley traffic management*).

**THE GRAPEVINE**

**99/25** To **discuss** ideas for inclusion in the next Grapevine magazine.

**PLANNING**

**100/25** To **agree** comments for return to the relevant authority for these new applications: (*applications may be considered or added before our meeting*).

**Cheshire East | [pa.cheshireeast.gov.uk](http://pa.cheshireeast.gov.uk) | [Search Planning Applications](#)**

<b>Application No:</b>	25/0862/HOUS Householder
<b>Proposal:</b>	Demolition of existing garage and construction of new detached garage and store, and alterations to boundary wall.
<b>Location:</b>	Bollin Head Farm Bollinhead Lane, Sutton, Macclesfield, Cheshire East, SK11 0NA
<b>Deadline:</b>	17 <sup>th</sup> April 2025

**CORRESPONDENCE**

**101/25** CEC Public Rights of Way – improvements to footpath.(Sutton FP4) field gate and kissing gate.

**102/25** CHT – Cover for theft or damage.

**103/25** MOP (St Dunstans Inn) - notification of a public meeting April 9th to consider the option of community ownership of the St Dunstan Inn, Langley.

**PLAYGROUNDS**

**104/25** Lyme Green Community Park (Park 4 All) April update.

**105/25 MATTERS FOR INCLUSION ON NEXT AND FUTURE MEETING AGENDA**

- To **consider** arranging a defibrillator training session for 2025.
- Annual Parish Meeting. (*May*)
- Annual Meeting of the Council – Election of Chairman, Vice Chairman and appointment of working groups. (*May*)
- To **review** and confirm bank Signatories. (*May*)
- To **approve** end of year accounts for year ending 31<sup>st</sup> March 2025. (*May*)
- Annual Audit - to **approve** Section 1 - Annual Governance Statement 2024/25. (*May*)
- Annual Audit - to **approve** Section 2 – Accounting Statements 2024/25. (*May*)
- To **agree** Co-option of new Councillor.

**106/25 DATE OF NEXT MEETING** - To **agree** the date for next meeting as **Thursday 8<sup>th</sup> May 2025** commencing **at 7.30 p.m.**

*Sarah Giller*  
 Clerk to Sutton Parish Council.....  
 4<sup>th</sup> April 2025

**Resolution: 90/25**  
**SCHEDULE OF RECEIPTS AND PAYMENTS APRIL 2025**

**Receipts From:**

BACS	Heapy	Allotment Plot 7B	£29.15
CHQ	Patterson	Allotment Plot 6B (DEP 29)	£31.23
CHQ	Cottrill	Allotment Plot 15B (DEP 29)	£28.60
BACS	Dalton	Allotment Plot 14B	£36.25
BACS	Lovett	Allotment Plot 5B	£26.25
BACS	Cheshire East Council	2025/26 Paris Precept Payment (1 <sup>st</sup> Instalment)	£14750.00

**Payments To:**

BACS	Zurich Town & Parish, Insurer Trust Account	Insurance cover 01/04/25 – 31/03/26 <b>PAID 19/3/25</b> <b>TO AGREE RETROSPECTIVELY</b>	£1585.55
------	---	---	----------

**Spending power: GPOC**

BACS	Sarah Giller	Clerks' net salary £932.92 and expenses £37.60 Pension contributions £66.91 HMRC £47.00 <b>MARCH</b>	£970.52
------	--------------	--	---------

**Spending power: GPOC**

BACS	Gill Barber	Purchase of Sunflower Seeds	£32.36
------	-------------	-----------------------------	--------

**Spending power: GPOC**

BACS	Hayes & Partners Ltd	Cost of obtaining OS location map for Langley Orchard.	£25.80
------	----------------------	--	--------

**Spending power: GPOC**

BACS	Middlepeak Engineering	Refurbishment of Millenium sign Langley.	£1134.00
------	------------------------	--	----------

**Spending power: GPOC**

DD	Spoton.Net Ltd (It'seeze website)	Months subscription MARCH 2025 (Collected by DD 14/4/25)	£58.80
----	-----------------------------------	---	--------

**Spending power: GPOC**

DD	SSE	Account for 01/02/25 – 28/02/25 (collected by DD 21/03/2025) <b>FEBRUARY</b>	£174.99
----	-----	--	---------

**Spending power: GPOC**

DD	Unity Bank	Service Charge MARCH	£6.00
----	------------	----------------------	-------

**Spending power: GPOC**

**Pension Contributions:**

DD	NEST (National Employment Savings Trust)	<b>MARCH contribution</b> Employee pension contribution - 5% - £51.57 Employer pension contribution - 3% - £15.34	£66.91
----	--	---	--------

**Spending power: GPOC**

**HMRC payments:**

BACS	HMRC	HMRC payment covering Employee Income Tax <b>MARCH 2025</b>	£47.00
------	------	--	--------

**Spending Power: GPOC**

.....  
 Chairman