

SUTTON PARISH COUNCIL

AGENDA

DATE: Thursday 11th January 2024
TIME: Commencing at 7.30 p.m.
VENUE: ST. JAMES CHURCH HALL, CHURCH LANE, SUTTON, SK11 0DS

Dear Councillor

You are hereby summoned¹ to attend the Parish Council Meeting, as shown above, to consider and determine the following business:

- 1/24 To receive apologies for absence.
- 2/24 To receive Dispensations and Declarations of Interest.
- 3/24 To **confirm** and sign the Minutes as a true record of the Meeting dated **14th December 2023**.
- 4/24 **Public Participation** - To receive questions from members of the public. (10 minutes)

MEMBER REPORTS

- 5/24 To receive report from the Cheshire East Ward Member.
- 6/24 To receive report from Macclesfield Neighbourhood Policing Team.
- 7/24 To receive report of the Climate Emergency working group.
- 8/24 To receive report from Graveyard working group.
- 9/24 To receive report from the Lyme Green Community Hall working group.

FINANCE

- 10/24 To **agree** donation of £250 to the Three Villages Community Interest Company (CIC) as **agreed** in the Councils budget for 2023/24.
- 11/24 **Remembrance Day** - to agree to continue with Dutton Traffic Management Services for 2024 (cost £1445 plus VAT).
- 12/24 To **approve** Income and Expenditure report for 3rd Quarter financial report (Oct-Dec 2023) and **verify** figures against bank reconciliation (up to 31st December 2023).
- 13/24 **Business Continuity** - To **note** Clerks responsibilities for business continuity.
- 14/24 To **consider** assessment of risk and **review** the following:
 - a. Insurance (*up for renewal 31/3/24*)
 - Public Liability cover £10M*
 - Fidelity cover £150,000*
 - b. Financial regulations (*no change*)
 - c. Risk assessment.
 - d. Standing orders (*no change*)
 - e. Asset register (*no change*)
 - f. Model Publication Scheme.
- 15/24 To **agree** purchase of notice board for Lyme Green Allotments (*Total £738 incl VAT*).
- 16/24 To **approve** schedule of receipts and payments for January 2024.

MATTERS FOR CONSIDERATION BY THE COUNCIL

- 17/24 To **consider** any issues raised during the Christmas events 2023.
- 18/24 To **discuss/agree** procedure for Sunflower Competition 2024 and **review** competition policy.

HIGHWAYS MATTERS

- 19/24 To receive reports on highways issues and consider action.

THE GRAPEVINE

- 20/24 To **discuss** ideas for inclusion in the next Grapevine magazine.

PLAYGROUNDS

- 21/24 To receive report from Park 4All @Lyme Green and **discuss** any actions.

¹ LG Act 1972 Sch 12 para 10(2) This notification provides at least three clear days' notice as required.

PLANNING

22/24 To **agree** comments for return to the relevant authority for these new applications:

Application No:	23/4736M
Proposal:	Coffee Shop with Drive Thru Facility, parking provision, landscaping, freestanding and elevational signage, associated illuminated and non-illuminated advertising and associated works
Location:	Existing car park and landscaping, Lyme Green Retail Park, Macclesfield, SK11 0TB
Deadline	31st January 2024

Application No:	23/4737M
Proposal:	Coffee Shop with Drive Thru Facility, parking provision, landscaping, freestanding and elevational signage, associated illuminated and non-illuminated advertising and associated works (Main application 23/4736M)
Location:	Existing car park and landscaping, Lyme Green Retail Park, Macclesfield, SK11 0TB
Deadline	24th January 2024

Application No:	23/4766M
Proposal:	Single storey rear extension and garage conversion.
Location:	Hollinswood, Langley Road, Langley, SK11 0DR
Deadline	11 th January 2024

23/24 To **confirm/refute** accuracy of information presented:

Application No:	23/4790M
Proposal:	Certificate of existing lawful use/development for mixed use of agriculture and the keeping of horses, the formation of a manege and the erection of a field shelter and a stable block comprising 3 loose boxes and tack room.
Location:	HIGHER RIDGEGATE FARM, CLARKE LANE, LANGLEY, CHESHIRE, SK11 0NE
Deadline	24 th January 2023

24/24 **Noted; Decisions, appeals and withdrawals this month:**

Application No:	23/1956M - APP/R0660/D/23/3333275
Proposal:	New double door
Location:	23, KNOTTING ROAD, LANGLEY, SK11 0AU
Appeal start:	20-Dec-2023

Application No:	22/3691M
Proposal:	Two storey extension
Location:	Ridge Cottage, Hollin Lane, Sutton, SK11 0NN
Appeal start:	Withdrawn

Application No:	23/0678M
Proposal:	Proposed replacement garage and store north of Ridge Cottage.
Location:	Ridge Cottage, Hollin Lane, Sutton, SK11 0NN
Appeal start:	Withdrawn

CORRESPONDENCE

25/24 Cheshire East Council – Gaw End Lane S106 money – Flowerpot Junction.

26/24 Cheshire East Council - Use of S106 highways contribution from Gaw End Lane development for improvement works to the Flower Pot junction in Macclesfield.

27/24 Cheshire East Council - Member enquiry - New streetlights at Lavender Fields development (formerly Langley business park), Langley, Sutton Parish 23454153.

28/24 MATTERS FOR INCLUSION ON NEXT AND FUTURE MEETING AGENDA

- Maintenance of Meg Lane phone kiosk.
- To **receive** report from Macclesfield Forest Working Group
- To **submit** quotes for Insurance cover (expires 31st March 2024)
- To **review** policies.
- To **consider** quote for refurbishment of Millennium Signs (Sutton, Langley during 2024/25 and 2025/26). (Feb 2025)

29/24 DATE OF NEXT MEETING - To agree the date for next meeting as Thursday 8th February 2024 commencing at 7.30 p.m.

PART TWO

To consider passing a resolution under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 (Section 100(a) of the Local Government Act 1972) to exclude the public and press from the meeting for the following item of business on the grounds that it could involve the likely disclosure of exempt information.

Clerk to Sutton Parish Council.....
Sarah Giller
5th January 2024

Resolution 16/24
SCHEDULE OF RECEIPTS AND PAYMENTS JANUARY 2024

Receipts From:

Park 4All Lyme Green	Refund for Christmas event which did not take place.	£50.00
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Payments To:

BACS	Sarah Giller	Clerks' net salary £746.20 and expenses £57.75 Pension contribution £48.40 HMRC payment due £13.80 DECEMBER	£803.95
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Spending power: GPOC

BACS	F Davies & Son Ltd	Street Lighting: Order 289 Column 33 - Scout hut Column 38 – Langley Road Lyme Green - bus shelter Order 290 Column 25 - Balliol Close	£316.46
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Spending power: GPOC

BACS	F Davies & Son Ltd	Work carried out on Christmas tree lighting in the Sutton area. Labour and storage £110, 51 x bulbs. £108.12	£261.74
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Spending power: GPOC

BACS	The National Allotment Society	Local Authority Membership Renewal due 15 th January 2024	£66.00
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Spending power: GPOC

DD	SSE	Account for 02/11/23 – 30/11/23 (collected by DD 25 th December 2023)	£163.26
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Spending power: GPOC

DD	Spoton.Net Ltd (It'seeze website)	Months subscription December 2023	£54.00
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Spending power: GPOC

DD	Unity Trust	Service Charge	£18.00
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Spending power: GPOC

Pension Contributions

DD	NEST (National Employment Savings Trust)	DECEMBER contribution Employee pension contribution - 5% - £40.00 Employer pension contribution - 3% - £8.40	£48.40
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Spending power: GPOC

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Chairman