

SUTTON PARISH COUNCIL

AGENDA

DATE: Thursday 11th April 2024
TIME: Commencing at 7.30 p.m.
VENUE: ST. JAMES CHURCH HALL, CHURCH LANE, SUTTON, SK11 0DS

Dear Councillor

You are hereby summoned¹ to attend the Parish Council Meeting, as shown above, to consider and determine the following business:

- 94/24 To receive apologies for absence.
- 95/24 To receive Dispensations and Declarations of Interest.
- 96/24 To confirm and sign the Minutes as a true record of the Meeting dated 14th March 2024.
- 97/24 **Public Participation** - To receive questions from members of the public. (10 minutes)

MEMBER REPORTS

- 98/24 To receive report from the Cheshire East Ward Member.
- 99/24 To receive report from Macclesfield Neighbourhood Policing Team.
- 100/24 To receive report of the Climate Emergency working group.
- 101/24 To receive report from the Graveyard working group.
- 102/24 To receive report from the Lyme Green Community Hall working group.

FINANCE

- 103/24 To approve schedule of receipts and payments for April 2024.
- 104/24 To approve 4th Quarter finance report and verify figures against yearend bank reconciliation up to 31st March 2024.
- 105/24 To note Audit 2023/24 notifications received from:
 - JDH Business Service Ltd – Notification of Internal Audit and
 - PKF Littlejohn – Notification of External Audit.

MATTERS FOR CONSIDERATION BY THE COUNCIL

- 106/24 To discuss procedure for Annual Parish Meeting (APM) and Annual Meeting of the Council.
- 107/24 To receive update regarding allotments and discuss whether to arrange a skip for removal of rubbish on plot 15B.
- 108/24 To discuss Coalpit Lane signage and agree action.

HIGHWAYS MATTERS

- 109/24 To receive reports on highways issues and consider action.

THE GRAPEVINE

- 110/24 To discuss ideas for inclusion in the next Grapevine magazine.

PLAYGROUNDS

- 111/24 To receive report from Park 4All @Lyme Green and discuss any actions.

PLANNING

- 112/24 To agree comments for return to the relevant authority for these new applications: **NONE RECEIVED**

113/24 Noted; Decisions, appeals and withdrawals this month:

Application No:	23/3094M
Proposal:	An outside home office 2.3 metres x 4.4 metres at it's outside boundaries (smaller inside) -

¹ LG Act 1972 Sch 12 para 10(2) This notification provides at least three clear days' notice as required.

	fully insulated wooden structure. Three windows and a pair of doors double glazed. The interior has power.
Location:	10, CRICKETERS WAY, LANGLEY, SK11 0AX
Decision	approved with conditions

Application No:	23/3627M HAWKSHEAD HOUSE, LEEK OLD ROAD, SUTTON, CHESHIRE, SK11 0JB
Proposal:	Proposed erection of new single-storey conservatory
Location:	HAWKSHEAD HOUSE, LEEK OLD ROAD, SUTTON, CHESHIRE, SK11 0JB
Decision	approved with conditions

Application No:	23/3116M
Proposal:	The lawful use of residential amenity land. The land, as specified in this application, has been in use as residential amenity land in association with Rock Cottage, for a period in excess of 10 years. Consequently, the use is lawful and immune from enforcement action.
Location:	Rock Cottage, HOLEHOUSE LANE, LANGLEY, SK11 0NB
Decision	positive certificate

Application No:	24/0490M
Proposal:	Non-material amendment to application 22/3765M - APP/R0660/W/23/3314797
Location:	The Sutton Gamekeeper, HOLLIN LANE, SUTTON, CHESHIRE, SK11 0HL
Decision	refused

CORRESPONDENCE

114/24 MOP – planning application for 10 Cricketers Way, Langley.

115/24 Road Safety Team Cheshire East Highways – London Road, Lyme Green added to prioritisation list for speed management measures.

116/24 Cheshire East Council – News release Cheshire Police and Crime Commissioner elections. Registering to vote.

117/24 Cheshire East Highways – Speed Indicator Devices.

118/24 Cheshire East Council - Bus Enhanced Partnership Forum – Invitation.
(Wed May 08, 2024 10 am - 12:00 pm)

119/24 MATTERS FOR INCLUSION ON NEXT AND FUTURE MEETING AGENDA

- To **consider** installing notice board for Rural Ward.
- Annual Parish Meeting. (May)
- Annual Meeting of the Council – Election of Chairman, Vice Chairman and appointment of working groups. (May)
- To **agree** that the Parish Council meets the criteria for General Power of Competence (GPC) (May)
- To **review** and confirm bank Signatories. (May)
- To **approve** end of year accounts for year ending 31st March 2024. (May)
- Annual Audit - to **approve** Section 1 - Annual Governance Statement 2023/24. (May)
- Annual Audit - to **approve** Section 2 – Accounting Statements 2023/24. (May)
- To **consider** quote for refurbishment of Millennium Signs (Sutton, Langley during 2024/25 and 2025/26). (Feb 2025)

120/24 DATE OF NEXT MEETING - To **agree** the date for next meeting as **Thursday 9th May 2024** commencing at **7.30 p.m.**

PART TWO

To consider passing a resolution under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 (Section 100(a) of the Local Government Act 1972) to exclude the public and press from the meeting for the following item of business on the grounds that it could involve the likely disclosure of exempt information.

Sarah Giller
Clerk to Sutton Parish Council.....
5th April 2024

Resolution 103/24
SCHEDULE OF RECEIPTS AND PAYMENTS APRIL 2024

Receipts From:

CHQ	Whalley	Allotments - Plot 12	£54.00
BACS	Heapy	Allotments - Plot 7B	£28.65
BACS	Harrison	Allotments – Plot 4A	£29.70
BACS	Heyes	Allotments – Plot 5A/6A	£42.57
BACS	Worsley	Allotments - Plot 5B	£28.75
BACS	S Hicks	Allotments - Plot 8B	£29.10
BACS	Harrison	Allotments - Plot 3	£30.00
BACS	Cheshire East Council	2024/25 – Precept Payment 1 st instalment	£14157.00

Additional receipts:

CHQ	Mrs H A Watkins & Mr K B Watkins	Insurance for - Plots 10 and 11A	£3.00
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Payments To:

BACS	Sarah Giller	Clerks' net salary £807.98 and expenses £37.85 Pension contribution £52.44 HMRC payment due: £12.80 MARCH	£833.03
Spending power: GPOC			
BACS	Signs for Cheshire	INV 11241 Payment for 50% outstanding payment for Notice Board.	£369.00
Spending power: GPOC			
BACS	Cheshire Association of Local Councils	Subscription fee 2024/25	£831.82
Spending power: GPOC			
BACS	The Community Heartbeat Trust (Solutions) Ltd	INV 20831 - Annual Support 1/4/24-01/4/25	£604.80
Spending power: GPOC			
DD	SSE	Account for 01/02/24 – 29/02/24 (collected by DD 28 th March 2024)	£163.26
Spending power: GPOC			
DD	Spoton.Net Ltd (It'seeze website)	Months subscription MARCH 2024	£54.00
Spending power: GPOC			

Pension Contributions:

DD	NEST (National Employment Savings Trust)	MARCH contribution Employee pension contribution - 5% - £42.52 Employer pension contribution - 3% - £9.92	£52.44
Spending power: GPOC			

HMRC payments:

BACS	HMRC	HMRC payment covering Employee Income Tax MARCH	£12.80
Spending Power: GPOC			

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Chairman