

SUTTON PARISH COUNCIL

AGENDA

DATE: Thursday 9th May 2024
TIME: Commencing no earlier than 8 p.m.
VENUE: ST. JAMES CHURCH HALL, CHURCH LANE, SUTTON, SK11 0DS

Dear Councillor

You are hereby summoned¹ to attend the Parish Council Meeting, as shown above, to consider and determine the following business:

ANNUAL MEETING OF THE COUNCIL

- 121/24 To **agree** election of Chairman for 2024/2025 and **receive** Chairman's acceptance of office.
- 122/24 To **agree** election of Vice Chairman 2024/2025 and **receive** Vice Chairman's acceptance of office.
- 123/24 To **receive** apologies for absence.
- 124/24 To **receive** Dispensations and Declarations of Interest.
- 125/24 To **confirm** and sign the Minutes as a true record of the Meeting dated **11th April 2024**.
- 126/24 **Public Participation** - To **receive** questions from members of the public. *(10 minutes)*
- 127/24 To **agree** appointment of Parish Council groups, committees and representatives for local forum.
- 128/24 To **resolve** to re-adopt the General Power of Competence (GPC) for the term of this Council and to **confirm** the Council's eligibility to do so.

MEMBER REPORTS

- 129/24 To **receive** report from the Cheshire East Ward Member.
- 130/24 To **receive** report from Macclesfield Neighbourhood Policing Team.
- 131/24 To **receive** report of the Climate Emergency working group.
- 132/24 To **receive** report from the Graveyard working group.
- 133/24 To **receive** report from the Lyme Green Community Hall working group.
- 134/24 To **receive** report from Macclesfield Forest & Wildborclough working group.

FINANCE

- 135/24 To **approve** schedule of receipts and payments for May 2024.
- 136/24 To **approve** bank reconciliation up to 30th April 2024 and to **verify** figures against bank statements.
- 137/24 To **note** that the internal audit has taken place and that the Council should **review** the analysis of payroll costs included in 'staff costs' within the AGAR and **agree** amendment to exclude 'working from home allowance of £150' under 'staff costs' and place with 'all other payments'.
- 138/24 To **approve** end of year accounts for year ending 31st March 2023.
- 139/24 Annual Audit - to **approve** Section 1 - Annual Governance Statement 2022/23.
- 140/24 Annual Audit - to **approve** Section 2 – Accounting Statements 2022/23
- 141/24 To **review** and **confirm** bank signatories.

MATTERS FOR CONSIDERATION BY THE COUNCIL

- 142/24 To **discuss** provision of a grit bin/gritting on Leek Old Road and speeding issues and **agree** action.

HIGHWAYS MATTERS

- 143/24 To **receive** reports on highways issues and consider action.

THE GRAPEVINE

- 144/24 To **discuss** ideas for inclusion in the next Grapevine magazine.

¹ LG Act 1972 Sch 12 para 10(2) This notification provides at least three clear days' notice as required.

PLAYGROUNDS

145/24 To receive report from Park 4All @Lyme Green and **discuss** any actions.

PLANNING

146/24 To **agree** comments for return to the relevant authority for these new applications:

Application No:	24/1402M
Proposal:	Variation of condition 2 - plans on application 20/2139M.
Location:	The Shrubberies, CLARKE LANE, LANGLEY, SK11 0NE
Comments:	10 th May 2024

planning.cheshireeast.gov.uk/applicationdetails.aspx?pr=24/1402M&query=420ad4c9-bbff-4885-a219-e6d97c77c43c

147/24 Noted; Decisions, appeals and withdrawals this month:

Application No:	23/2580M
Proposal:	replacement detached garage
Location:	5, CLARKE LANE, LANGLEY, CHESHIRE, SK11 0NE
Decision	approved with conditions

CORRESPONDENCE

148/24 Peaks and Plains Housing Trust – cut and drop service Tunncliffe Road.

149/24 MOP – report regarding reservoir defibrillator update.

150/24 CEC – Road Safety Team Leader – London Road, Lyme Green.

151/24 MATTERS FOR INCLUSION ON NEXT AND FUTURE MEETING AGENDA

- To **consider** installing notice board for Rural Ward. *(June)*
- To **consider** quote for refurbishment of Millennium Signs (Sutton, Langley during 2024/25 and 2025/26). *(Feb 2025)*
- To **consider** purchase of gazebo. *(June)*

152/24 DATE OF NEXT MEETING - To **agree** the date for next meeting as **Thursday 13th June 2024** commencing **at 7.30 p.m.**

PART TWO

To consider passing a resolution under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 (Section 100(a) of the Local Government Act 1972) to exclude the public and press from the meeting for the following item of business on the grounds that it could involve the likely disclosure of exempt information.

Sarah Giller
 Clerk to Sutton Parish Council.....
 2nd May 2024

Resolution 135/24
SCHEDULE OF RECEIPTS AND PAYMENTS MAY 2024

Receipts From:

CHQ	Mr R and Mrs VD Wilmot	Allotments - Plot 1A and 2A – Insurance for additional person.	£3.00
BACS	M Spiller	Allotments – Plot 4A	£32.70
BACS	Six Squared Photography (Stairmand)	Allotments – Plot 4B	£32.70
BACS	HMRC	VAT Refund	£1509.71

Payments To:

BACS	Sarah Giller	Clerks’ net salary £836.08 and expenses £38.30 Pension contribution £56.76 HMRC payment due: £23.20 APRIL	£874.38
Spending power: GPOC			
BACS	The Community Heartbeat Trust (Solutions) Ltd	INV 21193 - Annual Support 25/5/24 – 25/5/25 Macclesfield Forest???	£151.20
Spending power: GPOC			
BACS	JDH Business Services Ltd	Internal audit for year ended 31/3/24	£330.00
Spending power: GPOC			

DD	Spoton.Net Ltd (It’seeze website)	Months subscription APRIL 2024	£54.00
Spending power: GPOC			
DD	SSE	Account for 01/03/24 – 31/03/24 (collected by DD 22 ND April 2024)	£174.99
Spending power: GPOC			
BACS Ref: 217020591	NSALG	Additional payment for insurance cover on allotment. PAID IN ADVANCE	£15.00
Spending power: GPOC			
BACS Ref: 217020591	Cheshire Demolition	Hire of skip for allotments. PAID IN ADVANCE	£126.00
Spending power: GPOC			
BACS	Cheshire Demolition	Hire of skip for allotments removal of 11 tyres. PAID IN ADVANCE	£66.00
Spending power: GPOC			

Pension Contributions:

DD	NEST (National Employment Savings Trust)	APRIL contribution Employee pension contribution - 5% - £45.23 Employer pension contribution - 3% - £11.54	£56.76
Spending power: GPOC			

HMRC payments:

BACS	HMRC	HMRC payment covering Employee Income Tax APRIL	£23.20
Spending Power: GPOC			

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Chairman