

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree the column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a credit and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative numbers.

Name of smaller authority:

SUTTON PARISH COUNCIL

County area (local councils and parish meetings only):

CHESHIRE EAST COUNCIL

Financial year ending 31 March 20xx

Prepared by (Name and Role):

SARAH GILLER - CLERK AND RFO

Date:

31st March 2022

	£	£
Balance per bank statements as at 31/3/22:		
Bonus Saver Account - 43098940	£ 327.20	
Community Current Account - 28630068	£ 18,918.24	
	<hr/>	£ 19,245.44
Petty cash float (if applicable)		-
Less: any unpresented cheques as at 31/3/22 (enter these as negative numbers)		
	<hr/>	-
Add: any un-banked cash as at 31/3/22		
	<hr/>	-
Net balances as at 31/3/22 (Box 8)		<u>£ 19,245.44</u>