

Explanation of variances – pro forma

Name of smaller authority: **Sutton Parish Council**

County area (local councils and Cheshire East Council)

Insert figures from Section 2 of the AGAR in all **Blue** highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- **New from 2020/21:** variances of £100,000 or more require explanation regardless of the % variation year on year;
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	2019/20 £	2020/21 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input, DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	29,989	25,043					
2 Precept or Rates and Levies	22,000	22,500	500	2.27%	NO		
3 Total Other Receipts	2,447	6,848	4,401	179.85%	YES		Decrease in Interest -£15.57, Increase in Income from allotments £1012.30, Decrease in Grants etc of -£404.50 and Increase VAT Refund £3808.76 Total £4401
4 Staff Costs	7,228	6,866	-362	5.01%	NO		
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	22,165	34,423	12,258	55.30%	YES		Decrease in Administration costs -£457.08, Allotment costs -£763.88, BRVC -£60, Contingency -£685, Maintenance of the Pleasance -£450, Insurance -£1005.49, Christmast -£41.57, Street lighting -£122.90, Street lighting repairs -£2649.92, Room hire -£358, Remembrance Sunday -£162, other exp -£55.71, subs -£46.50 Increase in Audit Fees £19.40, Projects £15748.61, Training £20 and VAT £3327.33. Total £12258
7 Balances Carried Forward	25,043	13,102			NO	VARIANCE EXPLANATION NOT REQUIRED	
8 Total Cash and Short Term Investments	25,043	13,102				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and	202,717	202,688	-29	0.01%	NO		
10 Total Borrowings	0	0	0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable