

Explanation of variances – pro forma

Name of smaller authority: **SUTTON PARISH COUNCIL**

County area (local councils and parish meetings only): **CHESHIRE EAST**

Insert figures from Section 2 of the AGAR in all **Blue** highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	2018/19 £	2019/20 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input, DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	25,389	29,989				Explanation of % variance from PY opening balance not required - Balance brought forward does not agree, query this	
2 Precept or Rates and Levies	20,000	22,000	2,000	10.00%	NO		
3 Total Other Receipts	7,506	2,447	-5,059	67.40%	YES		Variation – decrease of £5059.35 due to the following items: Increase in Investment Interest = £7.26, Increase in Allotments rents of £436.52, Decrease in grants/donations received = £1740.50, Decrease in Other Income £1414 and Decrease in VAT refund of £2348.63.
4 Staff Costs	7,111	7,378	267	3.75%	NO		
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	15,796	22,015	6,219	39.37%	YES		Variation – increase of £6219 due to the following items: Increase in administration costs £430.17, Increase in allotments costs £202.88, Increase in audit fees £3, Increase in contingency spend of £1205 (Cop Meadow Playing Fields – alterations to pedestrian and vehicle gates. Construction of new footpath from gate to play area), increase of £135 spend in the Pleasance garden, Increase of £140 in assurance, Increase in spend for Christmas and lighting, decrease in electric supply £110.97, increase in lighting repairs (predominately due to replacement of lighting column) £1362.32, Increase in spend on projects £2854.24 (predominately due to cPAD view Semi-automatic defib and sentry cabinet and annual support for 1 year and balance of allocated monies towards playground Lyme Green), decrease in room hire £8, Increase in monies towards remembrance day £142 (payment for music from 2018/19 appearing in 2019/20 £75x2 and Poppy wreath £17 and printing £25), decrease in other s137 monies £241.47 (predominately due to purchase of Tommy Statue £181 in 2018/19 and information sheets for residents £54), increase of £78 in subscription fees, decrease in training £280 and VAT £124.35.
7 Balances Carried Forward	29,988	25,043			NO	VARIANCE EXPLANATION NOT REQUIRED	
8 Total Cash and Short Term Investments	29,989	25,043				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and	202,717	202,668	-49	0.02%	NO		
10 Total Borrowings	0		0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable